



19 September 2017

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 25 September 2017 at 6.00pm.

The meeting will be preceded by a Wiradjuri Welcome to Country and delivery of a Prayer.

The General Manager, as Returning Officer, will undertake the following items prior to the commencement of the meeting proper.

- (1) Recording of Meeting Statement
- (2) Apologies for non-attendance
- (3) Disclosures of Interest
- (4) Public Forum
- (5) Reports of Staff - Executive Services
 - (a) Council Affirmation or Oath
 - (b) Election of Mayor
 - (c) Election of Deputy Mayor
 - (d) Delegate to Central Tablelands Water County Council
 - (e) Delegate to Upper Macquarie County Council

The Mayor will assume the chair for consideration of the following business -

- (6) Reports of Staff
 - (a) Executive Services (continued)
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (7) Questions from Councillors

Yours faithfully

Rebecca Ryan
General Manager

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HELD ON MONDAY 25 SEPTEMBER 2017

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01) COUNCIL AFFIRMATION OR OATH

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: GO.ME.8

Recommendation:

The General Manager will invite each Councillor to take the Oath or Affirmation of Office which will be recorded into the Council Meeting Minutes.

Reason for Report:

To enable each Councillor to take an Oath or Affirmation of Office and this be minuted for the public record.

This is the first agenda item for the Blayney Shire Council following the election of the new Council on Saturday 9 September 2017.

Report:

Under the Local Government Act (1993) all newly elected Councillors are required to take an Oath or Affirmation of Office. The prescribed words of the oath or affirmation must be taken by each Councillor at or before the first meeting of Council after being elected.

The General Manager will invite each Councillor to take the oath or affirmation, and this will be recorded in the minutes of the Council Meeting.

Oath

I (**Councillor Name**) swear that I will undertake the duties of the office of Councillor in the best interests of the people of Blayney Shire and the Blayney Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

Affirmation

I (**Councillor Name**) solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Blayney Shire and the Blayney Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

Risk/Policy/Legislation Considerations:

This piece of legislation was introduced by the NSW Government under s233A of the Local Government Act (1993) as part of the local government reform process in 2016.

If a Councillor is unable to attend the first Council meeting, they may take the oath or affirmation of office at another location in the presence of the General Manager and another staff member, before an Australian legal practitioner or a Justice of the Peace. However, Council must publicly record the taking of the oath or affirmation outside the Council meeting.

A Councillor who fails, without a reasonable excuse, to take the oath of office or make an affirmation of office in accordance with this section is not entitled to attend a meeting as a Councillor (other than the first meeting of the Council after being elected) until the Councillor has taken the oath or made the affirmation.

Any absence of a Councillor from an ordinary meeting of Council that the Councillor is not entitled to attend because of not taking the oath of making the affirmation is taken to be an absence without prior leave.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

02) ELECTION OF MAYOR

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.2

Recommendation:

1. That Council accept the nomination(s) for position of Mayor; and
2. That if more than one nomination is received for the position of Mayor the method of voting is by open means (such as on voices or show of hands).

Reason for Report:

For Council to receive the nomination(s) and elect from its members a Mayor, who will undertake the roles and responsibilities of this position for the next 2 years. The role of the Mayor as the leader of the elected representatives is an important position, being spokesperson and principal member of the Council.

The Mayor presides over Council and Committee meetings and is the primary liaison/advocate with state and federal members of parliament. The Mayor supervises the General Manager's day to day activities, approving leave and facilitates the General Manager's contract and annual performance reviews.

The Mayor represents Council on regional organisations, intergovernmental bodies and other organisations. Blayney Shire Council Mayor is delegate to Centroc (Central NSW Regional Organisation of Councils), NSW Mining Related Councils, NSW Country Mayors Association and LGNSW (Local Government NSW).

Report:

As per Schedule 7 of the Local Government Regulations (2005) parts 1-13 the General Manager is the returning officer.

Councillors may be nominated without notice for election as Mayor. Nominations are to be made in writing by 2 or more Councillors (1 of whom may be the nominee) and is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination is to be delivered to or sent to the General Manager and the names of the nominees will be announced at the Council meeting at which the election is to be held.

Risk/Policy/Legislation Considerations:

In accordance with the Local Government Act (1993) s290 Council must elect a Mayor within 3 weeks of the ordinary election.

Division 2 (s225-230) details the role and election of the Mayor by the elected body. In Blayney Shire Council, the person elected to the office of Mayor is by the Councillors from among their number.

The Mayor elected by Councillors holds the office of Mayor for 2 years.

Under Council's Code of Meeting Practice Clause 14.5 Open Voting at Council excepting Elections states:

- (5) Voting at a council meeting, including voting in an election at such meeting, is to be by open means (such as on the voices or by show of hands). However, Council may resolve that the voting in any election by Councillors for Mayor or Deputy Mayor is by secret ballot. (Regulation 251(5)).

The voting procedure is as determined by the NSW Local Government (General) Regulation (2005) Schedule 7. A copy of which has been provided to Councillors along with a blank nomination form for completion.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) ELECTION OF DEPUTY MAYOR

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.2

Recommendation:

1. That Council elect a Deputy Mayor for the forthcoming Mayoral term of 2 years.
2. That Council accept the nomination(s) for position of Deputy Mayor; and
3. That if more than one nomination is received for the position of Deputy Mayor, the method of voting is by open means (such as on voices or show of hands).

Reason for Report:

For Council to receive the nomination(s) and elect from its members a Deputy Mayor, who will undertake the roles and responsibilities of this position for the term as determined by Council.

The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise or if there is a casual vacancy in the office of Mayor.

Report:

As per Schedule 7 of the Local Government Regulations (2005) parts 1-13 the General Manager is the returning officer.

Councillors may be nominated without notice for election as Deputy Mayor. Nominations are to be made in writing by 2 or more Councillors (1 of whom may be the nominee) and is not valid unless the nominee has indicated consent to the nomination in writing.

Councillors may be nominated without notice for election as Deputy Mayor.

Nominations are to be made in writing by 2 or more Councillors (1 of whom may be the nominee) and is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination is to be delivered to or sent to the General Manager and the names of the nominees will be announced at the Council meeting at which the election is to be held.

Risk/Policy/Legislation Considerations:

In accordance with the Local Government Act (1993) s231, Council may elect a Deputy Mayor for the same or a shorter term as the Mayor.

It is recommended that the term of the Deputy Mayor be the same as that of the Mayor, which is 2 years.

Under Councils Code of Meeting Practice Clause 14.5 Open Voting at Council excepting Elections states:

- (5) Voting at a council meeting, including voting in an election at such meeting, is to be by open means (such as on the voices or by show of hands). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is by secret ballot. (Regulation 251(5)).

The voting procedure is as determined by the NSW Local Government (General) Regulation (2005) Schedule 7. A copy of which has been provided to Councillors along with a blank nomination form for completion.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) CENTRAL TABLELANDS WATER COUNTY COUNCIL

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: GO.ME.1

Recommendation:

1. That Council accept the nomination(s) for position of Delegate to Central Tablelands Water County Council; and
2. That if more than 2 nominations is received for the position of Council Delegate an election be held in accordance with the Regulations.

Reason for Report:

To provide notice that the election of 2 Council Delegates on Central Tablelands Water County Council is required by Blayney Shire Council and that nominations will be received by the General Manager.

Report:

Central Tablelands Water (CTW) is the trading name adopted by Central Tablelands County Council, a regional water authority constituted under NSW Local Government Legislation. CTW was first proclaimed in 1944 and now provides potable water supply to those connected properties in within Blayney Shire Council, Cabonne Shire Council and Weddin Shire Council.

The governing body is responsible for managing the affairs of the County Council and for CTW this includes 2 Councillors from each of the 3 local government areas of Blayney Shire, Cabonne Shire and Weddin Shire Councils.

Councillors who serve as Delegates on County Councils are required to undertake the same responsibilities as for the Council they represent and the particular County Council Policies. Delegates receive a councillor remuneration and reimbursement of costs as established by the NSW Local Government Remuneration Tribunal; and determined in the County Council payment of expenses and provision of facilities Policy.

Council Meetings are held on the second Wednesday of alternate months, commencing in February of each year. The meetings are alternated between the towns of Grenfell (August and February), Blayney (April and October) and Canowindra (June and December).

Unless specifically excluded a County Council is bound by the same provisions of NSW Local Government legislation, reporting and compliance requirements as per a General Purpose Council.

The Fit for the Future process and proposed Council mergers in 2015 and 2016 was one such process, whereby although were important stakeholders, County Councils were not required to make submissions. Similarly, s402 of the Act, which requires Council to develop a Community Strategic Plan, does not apply to County Councils.

Risk/Policy/Legislation Considerations:

Part 5 of the Local Government Act (1993) details the establishment, legal status, governing body and operations of County Councils. Section 390(3) of the Act states;

- a county council must have a governing body elected by its constituent councils; and
- a member of a county council is to be elected from among the councillors of the constituent councils in accordance with the regulations.

Section 396 of the Local Government (General) Regulation (2005) provides that Schedule 9 applies in relation to the election of members of a county council. Part 2, which is provides for an election by a single constituent council, is the applicable part of Schedule 9. (Part 3 applies where there is a joint electorate, ie where the councillors of all constituent councils combine in one joint electorate, which is not applicable to CTW).

The relevant provisions are:

- the General Manager is the returning officer;
- nominations must be in writing by any Councillor and must include consent to nomination;
- if there are more candidates nominated than the number to be elected, an election is to be determined by preferential ballot;
- ballot papers are marked with order of preference for at least the number of candidates to be elected

The nomination is to be delivered to or sent to the General Manager and the names of the nominees will be announced at the Council meeting at which the election is to be held. The election under this part is by operational preferential system (Schedule 4);

- If, by the close of nominations, the number of candidates is 2 then those candidates are elected.
- If, by the close of nominations, the number of candidates is greater than 2 a ballot will be held.
- Names will be placed into a box and drawn for order on ballot.
- Each Councillor will record their vote on the ballot paper and fold their completed ballot paper for collection by the General Manager.

The General Manager will count the votes, and candidates elected as follows:

First candidate:

- the first candidate elected is the one who first receives an absolute majority of first preferences (in this case equal to or greater than 4);
- if no candidate receives an absolute majority, the candidate with the lowest number of first preferences is eliminated and their second preference is counted as a first preference vote for that candidate. The process of elimination continues if necessary until a candidate receives an absolute majority (clause 4(a), which applies clause 3(e));
- if 2 candidates have an equal lowest number of first preference votes, the candidate to be eliminated is decided by random selection (clause 6)

Second candidate:

- in working out the second candidate to be elected, the second preferences of the elected candidate are “counted to the candidate” who obtained that second preference ie as if it were a first preference (clause 4(b), 4(e));
- a second count of the votes is then undertaken (clause 4(c));
- the second candidate elected is the one who receives an absolute majority;
- if no candidate has received an absolute majority, the candidate with the lowest number of votes is eliminated and their second preference is counted to that candidate. The process continued until a second candidate receives an absolute majority (clause 4(d))
- if 2 candidates have an equal lowest number of first preference votes, the candidate to be eliminated is decided by random selection (clause 6)

Councillors have been provided with a copy of Schedule 9 (part 2) and Schedule 4 (clause 3 and 4) and a blank nomination form for completion.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) UPPER MACQUARIE COUNTY COUNCIL

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: GO.ME.1

Recommendation:

1. That Council accept the nomination(s) for position of Delegate to Upper Macquarie County Council; and
2. That if more than 2 nominations is received for the position of Council Delegate an election be held in accordance with the Regulations.

Reason for Report:

To provide notice that the election of 2 Council Delegates on Upper Macquarie County Council is required by Blayney Shire Council and that nominations will be received by the General Manager.

Report:

Upper Macquarie County Council (UMCC) is the control authority for biosecurity weed threats (formerly known as noxious weeds) in the areas of Bathurst Regional Council, Blayney Shire Council, Lithgow City Council and Oberon Council. The Council covers a region of approximately 13,500sqkms servicing a very diverse area with that includes productive agricultural lands, forests and large areas of national park.

The governing body is responsible for managing the affairs of the County Council and for UMCC this includes 2 Councillors from each of the 5 local government areas Bathurst Regional, Lithgow City, Oberon and Blayney Shire.

Councillors who serve as Delegates on County Councils are required to undertake the same responsibilities as for the Council they represent and the particular County Council Policies. Delegates receive a councillor remuneration and reimbursement of costs as established by the NSW Local Government Remuneration Tribunal; and determined in the County Council payment of expenses and provision of facilities Policy.

Meetings are held every second month in the UMCC offices in Kelso.

Unless specifically excluded a County Council are bound by the same provisions of NSW Local Government legislation, reporting and compliance requirements as per a General Purpose Council. The Fit for the Future process and proposed Council mergers in 2015 and 2016 was one such process, whereby although were important stakeholders, County Councils were not required to make submissions.

Similarly, s402 of the Act, which requires Council to develop a Community Strategic Plan, does not apply to County Councils.

Risk/Policy/Legislation Considerations:

Part 5 of the Local Government Act (1993) details the establishment, legal status, governing body and operations of County Councils. Section 390(3) of the Act states;

- a county council must have a governing body elected by its constituent councils; and
- a member of a county council is to be elected from among the councillors of the constituent councils in accordance with the regulations.

Section 396 of the Local Government (General) Regulation (2005) provides that Schedule 9 applies in relation to the election of members of a county council. Part 2, which provides for an election by a single constituent council, is the applicable part of Schedule 9. (Part 3 applies where there is a joint electorate, ie where the councillors of all constituent councils combine in one joint electorate, which is not applicable to UMCC).

The relevant provisions are:

- the General Manager is the returning officer;
- nominations must be in writing by any Councillor and must include consent to nomination;
- if there are more candidates nominated than the number to be elected, an election is to be determined by preferential ballot;
- ballot papers are marked with order of preference for at least the number of candidates to be elected

The nomination is to be delivered to or sent to the General Manager and the names of the nominees will be announced at the Council meeting at which the election is to be held. The election under this part is by operational preferential system (Schedule 4);

- If, by the close of nominations, the number of candidates is 2 then those candidates are elected.
- If, by the close of nominations, the number of candidates is greater than 2 a ballot will be held.
- Names will be placed into a box and drawn for order on ballot.
- Each Councillor will record their vote on the ballot paper and fold their completed ballot paper for collection by the General Manager.

The General Manager will count the votes, and candidates elected as follows:

First candidate:

- the first candidate elected is the one who first receives an absolute majority of first preferences (in this case equal to or greater than 4);

- if no candidate receives an absolute majority, the candidate with the lowest number of first preferences is eliminated and their second preference is counted as a first preference vote for that candidate. The process of elimination continues if necessary until a candidate receives an absolute majority (clause 4(a), which applies clause 3(e));
- if 2 candidates have an equal lowest number of first preference votes, the candidate to be eliminated is decided by random selection (clause 6)

Second candidate:

- in working out the second candidate to be elected, the second preferences of the elected candidate are “counted to the candidate” who obtained that second preference ie as if it were a first preference (clause 4(b), 4(e));
- a second count of the votes is then undertaken (clause 4(c));
- the second candidate elected is the one who receives an absolute majority;
- if no candidate has received an absolute majority, the candidate with the lowest number of votes is eliminated and their second preference is counted to that candidate. The process continued until a second candidate receives an absolute majority (clause 4(d))
- if 2 candidates have an equal lowest number of first preference votes, the candidate to be eliminated is decided by random selection (clause 6)

Councillors have been provided with a copy of Schedule 9 (part 2) and Schedule 4 (clause 3 and 4) and a blank nomination form for completion.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) MINUTES OF THE PREVIOUS MEETING HELD MONDAY 14 AUGUST 2017

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.3

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 14 August 2017, being minute numbers 1708/001 to 1708/024 be confirmed.

MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 14 AUGUST 2017, COMMENCING AT 6.03PM

Present: Crs S Ferguson (Mayor), G Braddon OAM, A Ewin, D Kingham, S Oates and K Radburn.

General Manager (Mrs R Ryan), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr G Baker), Director Planning & Environmental Services (Mr M Dicker) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY

RECORDING OF MEETING STATEMENT

**1708/001 APOLOGIES
RESOLVED:**

That the apology, tendered on behalf of Cr Somerville, be accepted.

(Oates/Ewin)
CARRIED

DISCLOSURES OF INTEREST

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor /Staff	Interest	Item	Pg	Report	Reason
Director Corporate Services	Non Pecuniary	16	115	Minutes of the Financial Assistance Committee Meeting held 27 July 2017	Treasurer of Blayney Rotary Club and Registrar of Blayney Junior Soccer Club

Cr Ewin	Non Pecuniary	16	115	Minutes of the Financial Assistance Committee Meeting held 27 July 2017	Member of Blayney Rotary Club
Cr Ferguson	Non Pecuniary	16	115	Minutes of the Financial Assistance Committee Meeting held 27 July 2017	Member of Blayney Rotary Club

MAYORAL MINUTE

Deferred to end of meeting.

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS MEETING HELD MONDAY 17 JULY 2017**

1708/002

RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 17 July 2017, being minute numbers 1707/001 to 1707/012 be confirmed.

(Braddon/Radburn)

CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

MINUTES OF THE EXTRAORDINARY MEETING HELD TUESDAY 8 AUGUST 2017

1708/003

RESOLVED:

That the Minutes of the Extraordinary Council Meeting held on 8 August 2017, being minute number 1708/E001 be confirmed.

(Kingham/Oates)

CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

EXECUTIVE SERVICES REPORTS**STRONGER COUNTRY COMMUNITIES FUND**

1708/004

RESOLVED:

That Council undertakes a community engagement strategy to develop Round 1 eligible projects to be submitted for funding by Blayney Shire Council under the NSW Stronger Country Communities Fund in Tranche 3 by 18 October 2017.

(Radburn/Oates)

CARRIED

LAND NEGOTIATION PROGRAM

1708/005

RESOLVED:

That Council approve a joint Expression of Interest (EOI) submission for a voluntary NSW Government Land Negotiation Program that will assess the Crown lands within the Orange

Local Aboriginal Lands Council (OLALC) encompassing the local government areas of Blayney Shire, Orange City and Cabonne Councils.

(Kingham/Ewin)
CARRIED

ORANGE, BLAYNEY AND CABONNE REGIONAL ECONOMIC DEVELOPMENT STRATEGY

1708/006 RESOLVED:

That Council supports the development of a Regional Economic Development Strategy for the region encompassing the local government areas Orange, Blayney and Cabonne.

(Oates/Radburn)
CARRIED

INTEGRATED PLANNING AND REPORTING PROGRAM

1708/007 RESOLVED:

1. That Council notes the report on Integrated Planning and Reporting framework and statutory requirement to review the Blayney Shire Community Strategic Plan and Council's Resourcing Strategy, Delivery Plan and Operational Plan.
2. That Council approve the proposed Community Engagement Strategy and timeframe for drafting, public exhibition and adoption of the suite of Integrated Planning and Reporting strategic plans by 30 June 2018.

(Radburn/Oates)
CARRIED

ORANGE TDO LTD

Upon advice from the General Manager, Council deferred this item to the September Council meeting.

CENTRAL NSW TOURISM UPDATE

1708/008 RESOLVED:

That Council receives and notes the report on Central NSW Tourism.

(Kingham/Ewin)
CARRIED

BLAYNEY AND VILLAGES DESTINATION MANAGEMENT PLAN 2016-20

1708/009 RESOLVED:

That Council approve the Blayney and Villages Destination Management Plan 2016-2020.

(Ewin/Oates)
CARRIED

NEVILLE MULTIPURPOSE COURT

1708/010 RESOLVED:

That subject to the agreement by the Presbyterian Church,

Council provides approval and support for the Neville Multipurpose Court Project and formalise a long term lease or licence agreement for part of Lot 9 DP662515 then lodge a Development Application.

(Radburn/Braddon)

CARRIED

HEALTHY AND HAPPY WELLNESS CHALLENGE

1708/011 RESOLVED:

That Council endorse the Blayney and Villages Healthy and Happy Wellness Challenge 2017.

(Ewin/Oates)

CARRIED

MINUTES OF THE BLAYNEY SHIRE CULTURAL CENTRE WORKING GROUP MEETING HELD MONDAY 7 AUGUST 2017

1708/012 RESOLVED:

That the minutes of the Cultural Centre Working Group Meeting, held Monday 7 August 2017, be received and noted.

(Kingham/Braddon)

CARRIED

CORPORATE SERVICES REPORTS

REPORT OF COUNCIL INVESTMENTS AS AT 31 JULY 2017

1708/013 RESOLVED:

1. That the report indicating Council's investment position as at 31 July 2017 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Oates/Radburn)

CARRIED

DRAFT STATEMENT OF FINANCIAL REPORTS BY COUNCIL 2016/17

1708/014 RESOLVED:

1. That the statement in accordance with Section 413(2)(c) of the Local Government Act 1993, and Clause 215 of the Local Government (General) Regulation (2005) for the General Purpose Financial Statements for the year ending 30 June 2017 be made.
2. That the statement in accordance with the requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2017 be made.
3. That the statements be signed by the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer.
4. That the General Purpose Financial Statements and Special

Purpose Financial Statements be referred to audit and Intentus Chartered Accountants, as the contracted agent for the NSW Audit Office, be invited to complete the audit as per the requirements of Section 413(1) of the Local Government Act (1993) and Local Government (General) Regulation (2005).

5. That the transfers in of \$1.975m and transfers out of \$1.617m, being a net transfer in of \$358k, to Council's external cash restrictions be approved.
6. That the transfers in of \$2.610m and transfers out of \$2.733m, being a net transfer out of \$123k, to Council's internal cash restrictions be approved for the purposes as detailed in Schedule 1.

(Braddon/Radburn)

CARRIED

SIX MONTHLY DELIVERY PLAN REVIEW - JUNE 2017

1708/015 RESOLVED:

That the six-monthly review, as at 30 June 2017, of Council's 2016/17 – 2019/20 Delivery Plan be received.

(Braddon/Oates)

CARRIED

Director of Corporate Services having declared a significant non - pecuniary interest left the Chambers the time being 6.36pm.

Cr Ferguson and Cr Ewin having declared a non - pecuniary interest remained in the Chambers.

MINUTES OF THE FINANCIAL ASSISTANCE COMMITTEE MEETING HELD 27 JULY 2017

1708/016 RESOLVED:

1. That the minutes of the meeting held 27 July 2017 be received.
2. That the funding in the restricted reserve account, representing unexpended Community Financial Assistance Program moneys included in Cadia Special Rate Variation, from prior years be available to fund overspending on round allocations in any subsequent year.
3. That the recommendations for 2017/18 - Round 1 of the Community Financial Assistance Program by the Financial Assistance Committee, in the amount of \$23,315 be approved.
4. That the application for change of purpose to interior painting works by CWA Carcoar – Mandurama for \$1,500 endorsed in Round 2 - 2016/17, be approved.
5. That the General Manager be delegated authority for approval of applications for Junior Sporting Awards and Council fee waivers under the Community Financial Assistance Program.

6. That the Development Coordinators be invited to the next Financial Assistance Committee meeting for a familiarisation of the Community Financial Assistance policy, assessment and approvals process.

(Braddon/Oates)
CARRIED

Director of Corporate Services returned to the Chambers the time being 6.39pm.

END OF TERM REPORT 2012-2017

1708/017 RESOLVED:

That Council receive and endorse the attached End of Term Report for 2012 – 2017.

(Radburn/Ewin)
CARRIED

INFRASTRUCTURE SERVICES REPORTS

DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

1708/018 RESOLVED:

That the Director of Infrastructure Services Monthly report for August 2017 be received and noted.

(Oates/Ewin)
CARRIED

SEWER TRIPLE BOTTOM LINE REPORT

1708/019 RESOLVED:

That the summary of the results of the 2015/16 Blayney Shire Council Triple Bottom Line (TBL) Performance Report as published by the DPI Water be noted.

(Ewin/Oates)
CARRIED

GOODS AND SERVICES TENDER

1708/020 RESOLVED:

That Council adopt Cabonne Council's goods and services panel contractors list to assist Council in the delivery of its operations for works under \$150,000 in accordance with the Local Government Regulation (General) 2005 Clause 169 (8).

(Radburn/Ewin)
CARRIED

- UNNAMED ROAD OFF FOREST REEFS ROAD**
1708/021 **RESOLVED:**
That Council accept the unnamed road providing access to Lot 2 DP901611, Lots 311, 312 DP1199175 and Lots 100, 101 DP 1226099 as Council Public Road.
(Radburn/Ewin)
CARRIED

- MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL MEETING HELD ON THURSDAY, 3 AUGUST 2017**
1708/022 **RESOLVED:**
1. That the minutes of the Blayney Shire Sports Council Meeting, held on Thursday 3 August 2017 be received and noted.
2. Council to investigate funding and design of a fence surrounding Napier Oval to prevent vehicular access and damage.
3. Council to consider opening a pedestrian gate at KGO for general access.
(Oates/Kingham)
CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

- MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM HELD THURSDAY 3 AUGUST 2017**
1708/023 **RESOLVED:**
1. That the minutes of the Blayney Shire Cemetery Forum, held on 3 August 2017, be received and noted.
2. That Council when preparing its Operational Plan for 2018/19 and Long Term Financial Plan consider allocation of a minimum \$5,000 per annum which could be used as co contribution for the upgrading of derelict graves where relatives can be traced or used to fully fund the upgrading of derelict graves where no relatives can be traced.
3. That Council write to Mr. Graham Mendham thanking him for his commitment and service to the Blayney Shire Cemetery Forum.
(Braddon/Radburn)
CARRIED

- MINUTES OF THE BLAYNEY SHIRE ACCESS ADVISORY COMMITTEE MEETING HELD 3 AUGUST 2017**
1708/024 **RESOLVED:**
1. That the minutes of the Blayney Shire Access Advisory Committee Meeting, held on 3 August 2017 be received and noted.
2. Blayney Shire Access Committee supports creation of a compliant accessible carpark within the Blayney Public School grounds.

3. That Council investigate altering the gutter in Lindsay Street to create a pedestrian layback in alignment with the entrance to Blayney Public School.
4. That Council upgrade the existing accessible on street car spaces in Osman Street to satisfy the DA condition associated with the CentrePoint swimming pools upgrade.
5. That Council investigate options for creation of an accessible car space in southern part of Millthorpe (lower Pym St or Station Pl vicinity).
6. That Council investigate the condition and adequacy of the footpath at the intersection of Osman St and Farm Lane.
7. That Council consider installation of an accessible car space symbol on the VIC sign similar to the caravan parking sign to inform people of the accessible car park behind the VIC.
8. That Council write to IGA advising of feedback Blayney Shire Access committee has received on accessibility issues associated to their shop for consideration.

(Ewin/Oates)
CARRIED

MAYORAL MINUTE

The Mayor acknowledged the retiring Councillors being Cr Oates, Cr Radburn and Cr Braddon (OAM) and thanked them for their leadership and commitment to the success of Blayney Shire and the community with the uncertainty of the merger proposal for the past 12 months.

He presented each with a framed Blayney Shire Council photograph 2012-2017 being the extended term of 5 years.

In recognising Cr Oates the Mayor noted he was the youngest Councillor to serve on Blayney Shire Council and thanked him for his tremendous contribution and support then wished him the best for his studies.

The Mayor thanked Cr Radburn for 9 years on Blayney Shire Council which included 4 years as Deputy Mayor and recognised him as a wonderful community advocate and representative who has not been afraid to make those hard decisions.

The Mayor then presented Cr Braddon (OAM) with an engraved silver tray recognising the 39 years of dedicated service to the community and local government from 1978 to 2017 with Blayney Shire Council.

The Mayor thanked the staff for their continued support for this term of Council. In closing, the Mayor acknowledged the volunteer community members who are delegates on Council's committees and advised that Council would be writing to each of these representatives thanking them for their contribution.

There being no further business, the meeting concluded at 7.00pm.

The Minute Numbers 1708/001 to 1708/024 were confirmed on 25 September 2017 and are a full and accurate record of proceedings of the Ordinary Meeting held on 14 August 2017.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

07) COUNCIL MEETING DATES

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.2

Recommendation:

That Council adopts the meeting dates and times for Ordinary Meetings of Council for the next 12 months as follows:

- Monday 16 October 2017
- Monday 20 November 2017
- Monday 18 December 2017
- Monday 19 February 2018
- Monday 19 March 2018
- Monday 16 April 2018
- Monday 21 May 2018
- Monday 25 June 2018
- Monday 16 July 2018
- Monday 20 August 2018
- Monday 17 September 2018

Reason for Report:

For Council to review and adopt a meeting schedule for the Ordinary Meetings of Council for the next 12 months as per the current Blayney Shire Code of Meeting Code of Practice (2015).

Report:

Council convenes 11 Ordinary Meetings each year and the following dates and times are recommended for the Ordinary Meetings of Council over the following 12 months:

- Monday 16 October 2017
- Monday 20 November 2017
- Monday 18 December 2017
- Monday 19 February 2018
- Monday 19 March 2018
- Monday 16 April 2018
- Monday 21 May 2018
- Monday 25 June 2018
- Monday 16 July 2018
- Monday 20 August 2018
- Monday 17 September 2018

Meetings are held in the Council Chambers, Blayney Shire Community Centre commencing at 6.00pm on the third Monday of the month every month, except for January. This does not preclude the calling of an Extraordinary Meeting when the necessity arises by the authorisation of the Mayor.

Risk/Policy/Legislation Considerations:

The Local Government Act (1993) section 365 stipulates the requirement for Council to meet at least 10 times per annum, each time in a different month.

Council's Code of Meeting Practice (2015) section 3.1 refers to Frequency of Meetings noting that Council will adopt an annual schedule of dates at the September meeting.

This schedule does not include various Committee meetings, extraordinary Council meetings, workshops or training, civic functions and other commitments of Councillors.

Budget Implications:

Council meetings are a normal part of the operations of the organisation, and budgeted for in the 2017/18 Operational Plan. This includes travel reimbursement costs of Councillors and catering for meals.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) COUNCIL COMMITTEES**Department:** Executive Services**Author:** General Manager**CSP Link:** 6.3 A well-run Council organisation.**File No:** GO.ME.1

Recommendation:

That Council maintain the following Committees of Council as per section 355(b) of the Local Government Act (1993) for the new Council term;

1. Access Advisory Committee
2. Audit and Risk Management Committee
3. Australia Day Committee
4. Financial Assistance Program Advisory Committee
5. Sports Council
6. Cemetery Forum
7. Blayney Shire Tourism, Town and Villages Committee
8. Cultural Centre Working Group
9. Blayney Shire Floodplain Management Committee

Reason for Report:

One of the first tasks to be undertaken by the new Council will be to review the number and structure of the s355 Committees, their charter, delegates, role and objectives. This report for Councillors information is to provide a summary and background in regards to the establishment and continuation of the internal Committees of Council.

Report:

The past Council term s355 Committees of Council included the following;

1. Access Advisory Committee
2. Audit Committee
3. Australia Day Committee
4. Financial Assistance Committee
5. Sports Council
6. Cemetery Forum
7. Town and Villages Committee
8. Cultural Centre Working Group
9. Blayney Shire Floodplain Management Committee

Councillors were previously provided a summary table detailing these committees, their purpose and achievements over the past Council term, Councillor delegate(s) and community representation.

Committees of Council play an important role in providing a mechanism for consultation, input and community engagement with residents, stakeholders and our various Town and Progress/Village Associations and this review seeks to support an effective and appropriate committee structure.

Committees have no budget, unless specified, nor any delegation of authority to make decisions or bind Council to any action. Upon considering a matter, advice is provided to Council via recommendations made and recorded in Committee Meeting Minutes and presented to Council for adoption or exclusion at the next available Council meeting.

A survey was undertaken in July and August and whilst the feedback was minimal, there was constructive and positive input for Council consideration.

Question	Question Choice	Totals
Are you aware of the charter or purpose of this Committee	Yes	19
	No	2
	Not Sure	1
How effective is this Committee in consulting and communicating for Council decision making purposes?	Very effective	11
	Somewhat effective	8
	Not very effective	2
	Waste of time	0
Are the number of meetings held:	Too infrequent	1
	Just the right number	16
	Too many	0
Is there a need or benefit to Council maintaining this Committee?	Yes	8
	No	0

Community representatives are disappointed if a meeting is rescheduled or not able to function effectively due to the lack of a quorum. The input of the Director or General Manager providing support to the Committee is viewed as important in ensuring actions are undertaken and questions followed up.

The following commetery summaries this feedback.

1. It is proposed that the Access Advisory Committee be given the task of monitoring and developing strategies to maintain Council's commitment to improving access to all community members for a range of services implementing the Disability Inclusion Action Plan.

2. The Audit Committee should remain the same pending new guidelines for Internal Audit Risk Management , Business Improvement and Performance from NSW Auditor General Office, however Council will work with Cabonne Shire and Central Tablelands Water to appoint new independent Chair and Committee Member.
3. The Australia Day Committee operates well as is and only meets once a year
4. The Financial Assistance Committee is operating well, however is recommended that the number of Councillors and community representation increase.
5. Sports Council will be given the task of developing the Blayney Shire Sports and Recreation Masterplan which is in progress and due for completion by the end of this year.
6. The Cemetery Forum has assisted with a major mapping and database project in 2016; and there is significantly improved management and budget control which has delivered good outcomes at each of our local cemeteries. The proposal to match funding for the upgrading of derelict graves where relatives can be traced or used to fully fund the upgrading of derelict graves where no relatives can be traced is a valuable heritage project that the committee would be of benefit making recommendations to Council as to its allocation.
7. The Town and Villages Committee, formerly the Tidy Towns Committee merged with the Economic Development Committee in 2016, and it is recommended that it be renamed the Blayney Shire Tourism, Town and Villages Committee.
8. The Cultural Centre Working Group was established in 2016 and has been investigating options for a new community hub incorporating space for a new library, art gallery and family history group / museum in Blayney. Plans are in progress and the group are enthusiastic and motivated to have this project shovel ready for external grant funding by June 2018.
9. The Blayney Shire Floodplain Management Committee role was to assist Council in the development and implementation of a Floodplain Risk Management Plan for the township of Blayney, now completed and adopted by Council.

This is an opportunity for Council to make any changes to the number of committees, number and representation of community delegates, purpose and continuation or otherwise. There may even be a newly established Committee of Council should there be a need identified and this be determined by Council.

Risk/Policy/Legislation Considerations:

Colloquially termed a Section 355 Committee, Council may establish a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993).

Division 5 (s259-271) of the Local Government Regulations (2005) details the provisions and operations pertaining to the establishment of Council Committees. In summary;

- The Mayor and any other Councillors as elected or appointed by Council are members
- The quorum for a meeting of a committee is to be determined by Council
- Council must specify the functions of each of its committees and may from time to time amend those functions
- A Councillor who is not a member of a Committee of Council is entitled to attend, and to speak at, a meeting of the Committee however, the Councillor is not entitled to give notice of business for inclusion in the agenda for the meeting, or move or second a motion at the meeting, or vote at the meeting
- Committees of Council adhere to the same Meeting Code of Practice, Code of Conduct and all Council Policies
- A Committee may regulate its own procedure in regards to voting
- Committee minutes require recording of details of each motion moved at a meeting and of any amendments moved to it, the names of the mover and seconder of the motion or amendment, whether the motion or amendment is passed or lost.
- The chairperson of each Committee of Council must be the Mayor, or if the Mayor does not wish to be the chairperson of a Committee; a Councillor or member of the Committee elected by Council, or if Council does not elect such a member the chairperson is a member of the Committee elected by the Committee.
- If in a report of a Committee of Council distinct recommendations are made, the decision of Council may be made separately on each recommendation.
- The recommendations of each Committee are, so far as adopted by Council, resolutions of Council.

Budget Implications:

Council Committee meetings are held in Council facilities after hours in most cases, and a member of the senior staff team provides the secretarial and administration support at no additional overtime cost to the organisation.

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Community representatives are volunteers and contribute without any reimbursement of travel or other meeting expenses. For very minimal expense Committees of Council are an important and valuable community engagement opportunity.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) BLAYNEY SHIRE ACCESS ADVISORY COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: GO.ME.1

Recommendation:

1. That Council establish the Blayney Shire Access Advisory Committee;
 - i. as a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993) and division 5 (s259-271) of the Local Government Regulations (2005);
 - ii. delegate the role to provide input on Council's Disability Inclusion Action Plan (2017-2021) developed in accordance with the NSW Disability Inclusion Act (2014) on strategies for Council to:
 - develop positive community attitudes and behaviours;
 - create liveable communities;
 - support access to meaningful employment; and
 - improve access to mainstream services through better systems and processes
 - iii. the quorum of which will be 4; and
 - iv. appoint the following members:
 - 1 Councillor (and 1 alternate);
 - Director Planning and Environmental Services; and
 - A minimum of 5 community representatives.
2. That Council nominate Councillor xxxx (and Councillor xxxx as alternate); as Chair of the Blayney Shire Access Advisory Committee.

Reason for Report:

For Council to appoint the Mayor and/or any other Councillor as member(s), specify the objectives, delegate its functions and agree on the community representation to the Blayney Shire Access Advisory Committee.

It is proposed that the Access Advisory Committee be given the task of monitoring and developing strategies to maintain Council's commitment to improving access to all community members for a range of services.

Report:

Council's Disability Inclusion Action Plan (2017-2021) (DIAP) has been developed in accordance with the NSW Disability Inclusion Act (2014) and with community consultation and engagement, particularly with people with

disability. The Plan sets out Council's actions to support inclusion of people with disability.

The DIAP provides strategies for Council to:

- develop positive community attitudes and behaviours;
- create liveable communities;
- support access to meaningful employment; and
- improving access to mainstream services through better systems and processes

The Access Advisory Committee will be a valuable conduit for reporting on the effectiveness of the Disability Inclusion Action Plan reporting process to Council and the community.

The Disability Inclusion Action Plan underpins Council's commitment to providing quality facilities and services that enable people with disability to fully participate in our communities. The plan will also assist in raising community awareness helping to make Blayney Shire more accessible for all community members.

Meetings were held quarterly, however there has been difficulty achieving a quorum over the past 12 months – 2 years. If meetings are rescheduled this has disappointed members who have made the time commitment to be available. There is consensus that it is time to review the objectives, community representation and scope.

The adoption of the DIAP in June 2017 (**Resolution No 1706/010**) has provided the scope and opportunity for Council to review the role of this important committee.

Committee members include:

- 1 Councillor (and 1 alternate)
- Director Planning and Environmental Services
- A minimum of 5 community representatives

It is proposed that meetings will be held 6 monthly on the second Thursday of the month (February/August) commencing at 6.00pm.

Risk/Policy/Legislation Considerations:

As detailed in the Council Committees report earlier in the business paper, Council may establish a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993). Division 5 (s259-271) of the Local Government Regulations (2005) details the provisions and operations pertaining to the establishment of Council Committees.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) BLAYNEY SHIRE AUDIT COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: FM.AU.1

Recommendation:

That Council nominate Cr xxxxxx (and Cr xxxxxx as alternate) on the Blayney Shire Audit Committee.

Reason for Report:

For Council to appoint a Councillor as a member and an alternative, specify the objectives, delegate its functions and agree on the representation to the Blayney Shire Audit Committee.

Report:

The objective of the Blayney Shire Audit Committee is to provide independent assurance and assistance to the Blayney Shire Council on risk management, control, governance, and external accountability responsibilities.

Committee Members include:

- 1 Councillor (and 1 alternate)
- 2 independent external members who have relevant experience or qualifications, 1 of whom is an Independent Chair.

The Director Corporate Services provides all administrative support to this committee. The General Manager attends meetings however is a non-voting member.

Given the proposed amendments to the Internal Audit and Risk Management guidelines, it is prudent that the Blayney Shire Audit Charter remains as is. However, Council will engage with Cabonne and CTW to seek concurrence on the appointment of both independent Chair and Committee Member.

Risk/Policy/Legislation Considerations:

Under s23(A) of the Local Government Act (1993) the Office of Local Government Executive Officer provides guidelines for Councils relating to any function of Council. The Internal Audit Guidelines issued in 2010 is the current framework under which this Committee is operating.

Council adopted the Internal Audit Charter in December 2012; and last reviewed it in March 2016 (**Resolution No 1603/005**). Council shares both an independent chair and committee member with Cabonne Shire and Central Tablelands Water County Councils.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

11) BLAYNEY SHIRE AUSTRALIA DAY COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: GO.ME.1

Recommendation:

1. That Council establish the Blayney Shire Australia Day Committee;
 - i. as a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993) and division 5 (s259-271) of the Local Government Regulations (2005);
 - ii. delegate the role to assess nominations and select the award recipients in each category for the annual Australia Day Awards for Blayney Shire;
 - iii. the quorum of which will be 4; and
 - iv. appoint the following members:
 - the Mayor;
 - President of the Blayney Rotary Club;
 - a local Minister from Blayney Minister's Association; and
 - the current year's Citizen of the Year recipient.

Reason for Report:

For Council to appoint the Mayor and/or any other Councillor as member(s), specify the objectives, delegate its functions and agree on the community representation to the Blayney Shire Australia Day Committee.

Report:

The role of the Blayney Shire Australia Day Committee is to assess the nominations and select the award recipients in each category for the annual Australia Day Awards for Blayney Shire. The Blayney Shire Australia Day Committee is delegated authority to make a final decision and there are no reporting requirements back to Council.

Meetings are held once a year in December, so that nominees and recipients are notified prior to Australia Day celebrations. The EA to the General Manager provides all administrative support necessary to enable this committee to function effectively.

The committee of 4 members include:

- The Mayor
- President of the Blayney Rotary Club
- A local Minister from Blayney Minister's Association

- The current year's Citizen of the Year recipient

The quorum is 4 members.

Risk/Policy/Legislation Considerations:

As detailed in the Council Committees report earlier in the business paper, Council may establish a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993). Division 5 (s259-271) of the Local Government Regulations (2005) details the provisions and operations pertaining to the establishment of Council Committees.

This committee operates well, the Australia Day nominations are assessed and award recipients selected after considered deliberations. The current years' Citizen of the Year recipient provides a valuable community contribution to this committee in addition to being further recognition of their Citizen of the Year status.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

12) BLAYNEY SHIRE FINANCIAL ASSISTANCE COMMITTEE**Department:** Executive Services**Author:** General Manager**CSP Link:** 6.2 Meaningful communication between the Shires communities and Council.**File No:** GO.ME.1

Recommendation:

1. That Council establish the Blayney Shire Financial Assistance Program Committee;
 - i. as a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993) and division 5 (s259-271) of the Local Government Regulations (2005);
 - ii. delegate the role to, in accordance with s356 of the Local Government Act (1993), the Blayney Shire Community Financial Assistance Policy (2016) and current Blayney Shire Community Financial Assistance Guidelines;
 - a. undertake the assessment of applications received;
 - b. provide detailed recommendations to Council for the granting or otherwise of such financial assistance;
 - c. review on an annual basis and make recommendations to Council Recurrent Annual Donations List.
 - iii. the quorum of which will be 4; and
 - iv. appoint the following members:
 - 2 Councillors;
 - the General Manager of Newcrest Mining or their delegate; and
 - 4 community representatives.
2. That Council nominate Councillor xxxx as Chair, and Councillor xxxx as a member, of the Blayney Shire Financial Assistance Program Committee.

Reason for Report:

For Council to appoint the Mayor and/or any other Councillor as member(s), specify the objectives, delegate its functions and agree on the community representation to the Blayney Shire Financial Assistance Program Committee.

Report:

The role of the Blayney Shire Financial Assistance Program Committee is to, in accordance with s356 of the Local Government Act (1993), the Blayney Shire Community Financial Assistance Policy (2016) and current Blayney Shire Community Financial Assistance Guidelines;

- i. undertake the assessment of applications received;

- ii. provide detailed recommendations to Council for the granting or otherwise of such financial assistance;
- iii. review on an annual basis and make recommendations to Council Recurrent Annual Donations List.

The committee will meet a minimum two times per year in August and February.

The committee of 7 members include:

- 2 Councillors
- The General Manager of Newcrest (Cadia) Mining (of their delegate)
- 4 community representatives

The quorum is 4 members.

The Director of Corporate Services provides all administrative functions and secretarial support to this committee of Council and is not a voting delegate or Council representative.

Risk/Policy/Legislation Considerations:

As detailed in the Council Committees report earlier in the business paper, Council may establish a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993). Division 5 (s259-271) of the Local Government Regulations (2005) details the provisions and operations pertaining to the establishment of Council Committees.

This committee is a small yet very effective group and having the contribution of Newcrest (Cadia) has been of benefit. Whilst there is limited funds to allocate, and the form filling/paperwork can be improved the committee undertake a lot of reading and make a valuable contribution to the process.

Whilst Council has streamlined the application especially in regards to the list of Annual Donations under s356 there is a set of criteria established for funding under this program, which Council adopts when reviewing the Blayney Shire Community Financial Assistance Policy.

This has created some questions when minutes and recommendations have been presented to Council, particularly if a group is not recommended for funding assistance if the application has not met criteria.

The representation of this committee, gender diversity and number of Councillors has been noted as not ideal. Notwithstanding, the current committee membership have taken their role seriously and have provided fair and equitable recommendations to Council in line with the Community Financial Assistance Guidelines.

The Blayney Shire Community Financial Assistance Policy (2016) has been provided to Councillors under separate cover.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

1 Community Financial Assistance Policy (2016) 11 Pages

13) BLAYNEY SHIRE SPORTS COUNCIL**Department:** Executive Services**Author:** General Manager**CSP Link:** 6.2 Meaningful communication between the Shires communities and Council.**File No:** Go.ME.1

Recommendation:

1. That Council establish the Blayney Shire Sports Council;
 - i. as a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993) and division 5 (s259-271) of the Local Government Regulations (2005);
 - ii. delegate the role to review and update the Sports Council Terms of Reference, to make recommendations to Council on service levels pertaining to sporting facilities and develop programs and actions to support those strategies identified in the Blayney Shire Sport and Recreation Master Plan (2017).
 - iii. the quorum of which will be 6; and
 - iv. appoint the following members:
 - 1 Councillor (and 1 alternate);
 - Director Infrastructure Services; and
 - A minimum of 5 sporting or community representatives.
2. That Council nominate Councillor xxxx (and Councillor xxxx as alternate); as Chair of the Blayney Shire Sports Council.

Reason for Report:

For Council to appoint the Mayor and/or any other Councillor as member(s), specify the objectives, delegate its functions and agree on the community representation to the Sports Council.

Report:

The Blayney Shire Sports Council's aim is to provide community input into the strategic direction, planning and management of the sporting grounds and facilities in the Shire. A Sports Council Terms of Reference document is in need of review and updating and this is best referred back to the Sports Council for their input.

In addition to being an open forum promoting communication between sporting codes, the Sports Council has provided feedback on the levels of service and Council fees and charges for sporting facilities. The Sports Council priority list has been of great value for developing grant funding submissions and creating facility specific plans.

With the development of the Blayney Sports and Recreation Masterplan underway, the Sports Council will be an important group to assist with developing the strategies identified and progressing the objectives of sporting and recreation activities in the Shire.

Meetings are held quarterly on the third Thursday of the month commencing at 6.00pm (November/February/May/August).

The committee includes;

- 1 Councillor (and 1 alternate)
- Director Infrastructure Services
- 1 representative (or alternate) from each sporting code located within the Shire.
- 3 representatives from Schools within the Shire, 1 each from Blayney High School, the State Primary Schools and St Joseph's Central School.
- Those persons in the community who have an active interest in the development and promotion of sport or recreation activities in the Blayney Shire area, regardless of affiliations

The recommended quorum is 6.

Risk/Policy/Legislation Considerations:

As detailed in the Council Committees report earlier in the business paper, Council may establish a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993). Division 5 (s259-271) of the Local Government Regulations (2005) details the provisions and operations pertaining to the establishment of Council Committees.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

14) BLAYNEY SHIRE CEMETERY FORUM

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: GO.ME.1

Recommendation:

1. That Council establish the Blayney Shire Cemetery Forum;
 - i. as a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993) and division 5 (s259-271) of the Local Government Regulations (2005);
 - ii. delegate the role to provide strategic advise on maintaining Blayney Shire Cemeteries, protecting heritage and community value and recommending work priorities to be undertaken;
 - iii. the quorum of which will be 5; and
 - iv. appoint the following members:
 - v. 1 Councillor (and 1 alternate);
 - Director Planning and Environmental Services;
 - 1 community representative for each cemetery in the Shire (being Newbridge, Millthorpe, Neville, Hobbys Yards, Blayney, Lyndhurst and Carcoar).
2. That Council nominate Councillor xxxx (and Councillor xxxx as alternate); as Chair of the Blayney Shire Cemetery Forum.

Reason for Report:

Under the Local Government Act 1993 Section 355 Council is able to delegate some of its functions to a committee of Council. Council uses this delegation and appoints community people to manage its facilities or functions through a committee or board of management.

Report:

The Blayney Shire Cemetery Forum allows community based input for the preservation of the publicly operated cemeteries within Blayney Shire Local Government area. Meetings will be held 6 monthly on the second Thursday of the month (February/August) commencing at 5.00pm.

Committee members include:

- 1 Councillor (and 1 alternate)
- Director Planning and Environmental Services
- 1 community representative for each cemetery in the Shire (being Newbridge, Millthorpe, Neville, Hobbys Yards, Blayney, Lyndhurst and Carcoar).

The quorum of which will be 5.

Risk/Policy/Legislation Considerations:

As detailed in the Council Committees report earlier in the business paper, Council may establish a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993). Division 5 (s259-271) of the Local Government Regulations (2005) details the provisions and operations pertaining to the establishment of Council Committees.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

15) BLAYNEY SHIRE TOURISM, TOWN AND VILLAGES COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: GO.ME.1

Recommendation:

1. That Council establish the Blayney Shire Tourism, Town and Villages Committee;
 - i. as a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993) and division 5 (s259-271) of the Local Government Regulations (2005);
 - ii. delegate the role to provide advice on the strategies which implement the Blayney Shire Tourism Destination Management Plan.
 - iii. the quorum of which will be 6; and
 - iv. appoint the following members:
 - 1 Councillor (and 1 alternate)
 - General Manager

A community representative from each of the following;

 - Blayney Town Association
 - Millthorpe Village Committee
 - Lyndhurst Memorial Hall Trust
 - Mandurama Hall Trust
 - Carcoar Village Association
 - Neville Hall or Showground Trust
 - Barry Progress Association
 - Newbridge Progress Association
 - Hobbys Yards Hall Committee

A representative from

 - NSW Farmers
 - Blayney Visitor Information Centre
 - Blayney Rotary Club
2. That Council nominate Councillor xxxx (and Councillor xxxx as alternate); as Chair Blayney Shire Tourism, Town and Villages Committee.

Reason for Report:

For Council to appoint the Mayor and/or any other Councillor as member(s), specify the objectives, delegate its functions and agree on the community representation to the Blayney Shire Cultural Centre Working Group. Committee.

Report:

The Blayney Shire Tourism, Town and Villages Committee provides valuable communication, information sharing and opportunities for local Town and Village Progress/Committees to implement the Blayney Shire Tourism Destination Management Plan.

Meetings are held quarterly.

The committee of 13 members includes;

- 1 Councillor (and 1 alternate)
- General Manager

A representative from each of the following;

- Blayney Town Association
- Millthorpe Village Committee
- Lyndhurst Memorial Hall Trust
- Mandurama Hall Trust
- Carcoar Village Association
- Neville Hall or Showground Trust
- Barry Progress Association
- Newbridge Progress Association
- Hobbys Yards Hall Committee

A representative from

- NSW Farmers
- Blayney Visitor Information Centre
- Blayney Rotary Club

The quorum is 6 members.

Risk/Policy/Legislation Considerations:

As detailed in the Council Committees report earlier in the business paper, Council may establish a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993). Division 5 (s259-271) of the Local Government Regulations (2005) details the provisions and operations pertaining to the establishment of Council Committees.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

16) BLAYNEY SHIRE CULTURAL CENTRE WORKING GROUP

Department: Executive Services

Author: General Manager

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: GO.ME.1

Recommendation:

1. That Council establish the Blayney Shire Cultural Centre Working Group;
 - i. as a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993) and division 5 (s259-271) of the Local Government Regulations (2005);
 - ii. delegate the role to provide constructive and informed input into the development of Concept Plans, funding opportunities and viability of a Blayney Cultural Centre;
 - iii. the quorum of which will be 6; and
 - iv. appoint the following members:
 - Mayor (or delegate);
 - 1 Councillor (and 1 alternate);
 - General Manager;
 - 3 community representatives; (and alternate)
 - A representative from each of the following;
 - Blayney Visitor Information Centre
 - Blayney Family History Group
 - Central West Libraries
 - Blayney Town Association
2. That Council nominate Councillor xxxx (and Councillor xxxx as alternate); as Chair of the Blayney Shire Cultural Centre Working Group

Reason for Report:

For Council to appoint the Mayor and/or any other Councillor as member(s), specify the objectives, delegate its functions and agree on the community representation to the Blayney Shire Cultural Centre Working Group. Committee.

Report:

The Blayney Cultural Centre Community Working Group Terms of Reference was adopted at the September 2015 meeting (**Resolution No 1509/001**). This committee of Council provides constructive and informed input into the development of Concept Plans, funding opportunities and viability of a Blayney Cultural Centre, and is the link between Council and the general

community in providing feedback during this planning phase of preparing budgets, grant funding submissions and any design works. Meetings have been held subject to demand, being monthly when was first established and now every 2-3 months on the first Monday of the month commencing at 6.00pm. The General Manager provides administrative and secretarial support in addition to being a member of the Committee.

The committee of 9 members include:

- Mayor (or delegate)
- 1 Councillor
- General Manager
- 2 community representatives (with alternate) and;
- A representative from each of the following;
 - Blayney Visitor Information Centre
 - Blayney Family History Group
 - Central West Libraries
 - Blayney Town Association

An additional community member, being Ian Tooke, was invited to participate as a valuable resource. As Council's current Skillset Delegate, now Blayney Town Association Development Coordinator, Rotarian and member of the Blayney Mens Shed, this contribution has provided additional insights and community input, and it is proposed that the membership to this committee extend to include this additional resource.

The quorum is currently 5 members, however with the recommended addition of another community representative it is proposed to increase this to 6.

Risk/Policy/Legislation Considerations:

As detailed in the Council Committees report earlier in the business paper, Council may establish a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993). Division 5 (s259-271) of the Local Government Regulations (2005) details the provisions and operations pertaining to the establishment of Council Committees.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

17) BLAYNEY SHIRE FLOODPLAIN RISK MANAGEMENT COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 3.4 Sustainable land use practices across the Shire.

File No: GO.ME.1

Recommendation:

1. That Council establish the Blayney Shire Floodplain Management Committee;
 - i. as a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993) and division 5 (s259-271) of the Local Government Regulations (2005);
 - ii. delegate the role to assist Council in the development and implementation of a Floodplain Risk Management Plan and Storm Water Management Plans for Blayney township and Shire Villages as required;
 - iii. the quorum of which will be 5; and
 - iv. appoint the following members:
 - 1 Councillor (and 1 alternate);
 - Director Infrastructure Services
 - Director Planning and Environmental Services
 - 1 representative from the NSW SES
 - 1 representative from the Office of Environment and Heritage
 - A minimum of 2 community representatives.
2. That Council nominate Councillor xxxx (and Councillor xxxx as alternate); as Chair of the Blayney Shire Floodplain Management Committee.

Reason for Report:

Under the Local Government Act 1993 Section 355 Council is able to delegate some of its functions to a committee of Council. Council uses this delegation and appoints community people to manage its facilities or functions through a committee or board of management.

Report:

The role of the Blayney Shire Floodplain Committee is to assist Council in the development and implementation of a Floodplain Risk Management Plan (the Plan) for the township of Blayney and surrounding Villages.

To provide assistance with the following matters:

- Formulating objectives (in accordance with Ecologically Sustainable Development principles), strategies and outcomes sought from the process;

- Providing a link between the local community and Council;
- Considering and making recommendations to Council on appropriate development controls for use until the management plan is completed, approved and implemented;
- Providing input into known flood behaviour as part of the flood study;
- Identifying management options and providing input into their consideration as part of the management study;
- Identifying implementation strategies for the management plan;
- Monitoring and assessing the effectiveness of the management plan during and after its implementation;
- Coordinating and monitoring the public education programs essential to the long term viability of the management plan; and
- Coordination with catchment management authority plans, emergency management planning and other advisory bodies.

Risk/Policy/Legislation Considerations:

As detailed in the Council Committees report earlier in the business paper, Council may establish a Committee of Council to exercise its functions on Council's behalf as per section 355(b) of the NSW Local Government Act (1993). Division 5 (s259-271) of the Local Government Regulations (2005) details the provisions and operations pertaining to the establishment of Council Committees.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**18) CENTRAL WEST REGIONAL ORGANISATION OF COUNCILS
(CENTROC) BOARD**

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: GO.ME.1

Recommendation:

That Council confirm the Mayor and General Manager as Blayney Shire Council Delegates to the Central West Regional Organisation of Councils (CENTROC) Board.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

The Regional Organisation of Councils (ROC) for the Central West is called (Centroc).

Centroc is a voluntary ROC in Central NSW. It exists to advocate for and improve operational efficiencies of its member councils; Bathurst, Blayney, Cabonne, Cowra, Forbes, Hilltops, Lachlan, Lithgow, Oberon, Orange, Parkes, Upper Lachlan, Weddin and Central Tablelands Water.

Centroc was a pilot Joint Organisation in 2016; which remains subject to NSW Government legislation implementation.

There are a number of regional advocacy priorities over Roads and Transport Infrastructure, Water Infrastructure, Health, Telecommunications, Regional Economic Development, Planning and now Tourism. Member councils share resources and jointly undertake contract and procurement projects. There are staff network groups including; WHS, Procurement and Human Resources.

Recently the former Central NSW Tourism board, no longer a regional tourism organisation has been moved to a sub committee of Centroc, as was the Bells Line of Road Expressway Group.

Board meetings are held quarterly throughout the region, with 1 meeting held at Parliament House in Sydney and 1 meeting held at Parliament House in Canberra each year.

Council membership provides for 2 voting delegates as nominated by the Council. Blayney Shire Council has been a long term member of this organisation and to date the Mayor and General Manager have been Blayney Shire Council representatives.

Risk/Policy/Legislation Considerations:

The NSW Local Government Act (1993) s226(m) provides that the Mayor represents Council on regional organisations, intergovernmental bodies and other organisations.

Budget Implications:

The annual membership fee to Centroc is included in the 2017/18 Operational Plan which is set on a population base pro rata amount; with additional membership layers for Water Utilities Alliance, WHS and HR Safety Training, Central NSW Film Screening.

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

19) COUNTRY MAYORS ASSOCIATION

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.1

Recommendation:

That Council confirm the Mayor and General Manager as Blayney Shire Council Delegates to the Country Mayors Association.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

Council is a financial member of the Country Mayors Association as resolved in April 2017 (**Resolution No 1704/002**).

Membership includes the nomination of 2 Delegates, which to date has been the Mayor and General Manager.

Risk/Policy/Legislation Considerations:

The NSW Local Government Act (1993) s226(m) provides that the Mayor represents Council on regional organisations, intergovernmental bodies and other organisations.

Budget Implications:

The annual membership fee to Country Mayors is included in the 2017/18 Operational Plan which is set on a population base pro rata amount

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

20) ASSOCIATION OF MINING RELATED COUNCILS

Department: Executive Services

Author: General Manager

CSP Link: 1.2 A thriving mining industry that supports and works well with the community.

File No: GO.ME.1

Recommendation:

That Council confirm the Mayor and General Manager as Blayney Shire Council Delegates to the Association of Mining Related Councils.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

The Association of Mining Related Councils represents mining related councils and their communities throughout NSW. The Association's mission is to advocate on behalf of members and their communities on mining related issues and to ensure that mining activity is conducted in accordance with the principles of Ecologically Sustainable Development. The breadth of issues has recently been extended to include renewable energy such as wind and solar.

Meetings are held quarterly, once per annum in Sydney otherwise across NSW hosted by a member Council which includes a tour of that region's mining activities. Council membership provides for 2 voting delegates as nominated by the Council. Blayney Shire Council has been a long term member of this organisation and to date the Mayor and General Manager have been Blayney Shire Council representatives.

Risk/Policy/Legislation Considerations:

The NSW Local Government Act (1993) s226(m) provides that the Mayor represents Council on regional organisations, intergovernmental bodies and other organisations.

Budget Implications:

The annual membership fee to Mining Related Councils is included in the 2017/18 Operational Plan. Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**21) CHIFLEY LOCAL AREA COMMAND COMMUNITY SAFETY
PRECINCT COMMITTEE**

Department: Executive Services

Author: General Manager

CSP Link: 6.4 A safe community.

File No: GO.ME.1

Recommendation:

That Council confirm the Mayor and General Manager as Blayney Shire Council Delegates to the Chifley Local Area Command Community Safety Precinct Committee.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

The Chifley Local Area Command Community Safety Precinct Committee is a NSW Police initiative providing an opportunity for police and the community to find local solutions to local problems. In addition to providing a summary of current crime issues and strategies, this Committee allows an opportunity to raise issues of concern of the local communities.

Meetings are held at member Council Chambers on a quarterly basis in either Lithgow, Bathurst, Oberon or Blayney.

Committee members include;

- the Mayor from each member Council (in the Chifley command)
- General Manager from each member Council (in the Chifley command)
- 3 Representatives from NSW Police

Risk/Policy/Legislation Considerations:

The NSW Local Government Act (1993) s226(m) provides that the Mayor represents Council on regional organisations, intergovernmental bodies and other organisations.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

22) ARTS OUTWEST BOARD**Department:** Executive Services**Author:** General Manager**CSP Link:** 6.2 Meaningful communication between the Shires communities and Council.**File No:** GO.ME.1

Recommendation:

That Council reaffirm the appointment of Mrs Nyree Reynolds as Blayney Shire Council Delegate to Arts Outwest Regional Arts Board.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

Arts OutWest is the regional arts development service for the Central West of New South Wales in Australia. Its role is to promote, facilitate and advocate for the arts and cultural development of the communities in the region. Arts OutWest is an independent incorporated association funded through contributions from Arts NSW and its 11 participating local Councils and Charles Sturt University. Meetings are held quarterly.

Council appointed Mrs Nyree Reynolds, at the October 2012 Council meeting, (**Resolution No. 1210/016**).

Risk/Policy/Legislation Considerations:

The NSW Local Government Act (1993) s377 provides for Council to delegate functions to others to act their behalf.

This delegate position, does not bind Council to any expenditure, decision making or action. The delegate position is considered as providing specialist expertise relevant to the Arts Outwest Board.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

23) SKILLSET

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: GO.ME.1

Recommendation:

That Council reaffirm the appointment of Mr Ian Tooke as Blayney Shire Council Delegate to the Skillset Board.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

Skillset is a not for profit company that employs apprentices and trainees, and places them with local tradespeople and businesses aiming to develop skillful young people for the future; create business success through applied learning, build strong and sustainable communities.

Council appointed Mr Ian Tooke, at the October 2014 Council meeting, **(Resolution No. 1410/007)**.

Risk/Policy/Legislation Considerations:

The NSW Local Government Act (1993) s377 provides for Council to delegate functions to others to act their behalf.

This delegate position, does not bind Council to any expenditure, decision making or action. The delegate position is considered as providing specialist expertise relevant to the Skillset Board.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

24) CENTRAL WEST LIBRARIES COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: GO.ME.1

Recommendation:

That Council confirm the nomination of Cr xxxxxx and Director Corporate Services as representative to the Central West Libraries Committee.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

Central West Libraries is a regional library service located on the Central Tablelands and Western Slopes of New South Wales. The Committee encompasses the Local Government areas of Orange, Blayney, Cabonne, Cowra and Forbes. The committee must meet a minimum of twice a year and has the power and responsibility to provide and control the library services.

Each member Council may nominate 2 representatives one of whom must be an elected member.

Blayney Shire Council has opted to nominate 1 Councillor and the Director Corporate Services.

Risk/Policy/Legislation Considerations:

Council agreed to the change in governance of the library service in May, endorsing Option 1 supporting dissolution of the Central West Libraries entity with library services delivered by Orange City Council (OCC) under a service level agreement arrangement, that includes responsibility for staffing, administration and specialist support (**Resolution No 1705/010**).

This will be implemented as at 1 July 2018, so the Central West Libraries Committee term is for the next 10 months only.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors

Policy. The Director of Corporate Services attends this meeting and shared travel arrangements are offered to the Councillor delegate.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

25) NSW RURAL FIRE SERVICE CANOBOLAS ZONE BUSHFIRE MANAGEMENT COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 6.4 A safe community.

File No: GO.ME.1

Recommendation:

That Council confirm the nomination of Cr xxxxxx and the Director of Infrastructure Services as representative to NSW Rural Fire Service Canobolas Zone Bushfire Management Committee.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

The Canobolas Zone Bush Fire Management Committee (BFMC) provide a forum for cooperative and coordinated bushfire management within the zone. It provides for community involvement in the Bush Fire Risk Management process and assists the Bush Fire Coordinating Committee to consider issues relevant to the protection of life, property and the environment from bushfires.

BFMC's' are groups of people with technical expertise, experience and local knowledge who work together for bush fire management purposes, and who can collaboratively develop better bush fire management decision.

The BFMC is responsible for

- Preparing, coordinating, reviewing and monitoring the Plan of Operations and Bush Fire Risk Management Plan for the area;
- Assist in the coordination of bush fire detection, mitigation, control and suppression;
- Provide a cohesive, enthusiastic Volunteer Rural Fire Service trained and equipped to meet the needs of the community in an efficient, effective and professional manner. Meetings are held pre and post the bushfire season.

Committee members include:

- Representatives from Road and Maritime Services, Office of Environment and Heritage, Fire and Rescue NSW, NSW Police, Essential Energy, Livestock Health & Pest Authority, John Holland Rail – CRN, Australian Rail Track Corporation, National Parks and Wildlife Service, Forestry Corporation of NSW, Nature Conservation Council New South Wales and 1 or 2 people from Rural Fire Brigades (volunteers)

- 1 Councillor
- 1 staff member

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

26) NSW RURAL FIRE SERVICE CANOBOLAS ZONE LIAISON COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 6.4 A safe community.

File No: GO.ME.1

Recommendation:

That Council confirm the nomination of Cr xxxxxx as representative to NSW Rural Fire Service Canobolas Zone Liaison Committee.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

The Liaison Committee reviews the performance of the Service Agreement between the Councils and the Rural Fire Service. The Liaison Committee also reviews the annual budget, business plan and the quarterly financial and performance reports prepared by the Zone Manager prior to submission to, and consideration by, the Councils.

Committee members include:

- 1 Councillor from each of the Councils
- The General Manager of each of the Councils (or their delegate)
- 2 volunteer rural fire fighters from each of the Districts
- 1 member of the Service staff assigned to the Zone
- The Zone Manager who will be the committee's Executive Officer.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

27) CENTRAL NSW BUSINESS HQ

Department: Executive Services

Author: General Manager

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: GO.ME.1

Recommendation:

That Council confirm the appointment of Councillor xxxx as representative to the Central NSW Business HQ.

Reason for Report:

To seek Council's confirmation of Blayney Shire Council representation on various committees with relevance to the Blayney Shire through the appointment of delegates.

Report:

The Central NSW Business HQ (formerly the Central NSW Business Enterprise Centre) is a community based not-for-profit organisation established to foster the growth of business within the Central West of NSW.

Meetings are held on the third Thursday of every second month commencing at 12.00pm. The next meeting is being held on Thursday 19 October in Orange at the BEC Headquarters commencing at 12pm, which is the Annual General Meeting at General Meeting.

The Board has 14 members elected at the Annual General Meeting (AGM).

Board positions consist of:

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer
- Council Representative – Cabonne
- Council Representative – Orange
- Council Representative - Blayney
- 7 Board Members

Council appointed the Community Development and Tourism Projects Officer, at the November 2015 Council meeting (**Resolution No. 1511/005**) however it is more appropriate that a Councillor consider assuming this Board position role.

Risk/Policy/Legislation Considerations:

The NSW Local Government Act (1993) s377 provides for Council to delegate functions to others to act their behalf.

This delegate position, does not bind Council to any expenditure, decision making or action.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

28) BLAYNEY SHIRE LOCAL TRAFFIC COMMITTEE

Department: Executive Services

Author: General Manager

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

That Council appoint Cr xxxxxx and Cr xxxxxx (alternate) as delegates to the Blayney Shire Local Traffic Committee.

Reason for Report:

To appoint a Blayney Shire Council Delegate to the Blayney Shire Local Traffic Committee.

Report:

The Local Traffic Committee is primarily a technical review committee. It makes recommendations to Blayney Shire Council on traffic control matters that have been referred to it by Council. These matters must be related to prescribed traffic control devices or traffic control facilities for which council has delegated authority.

Meetings are held bi-monthly or as needed. Agenda items range from street closure requests, major events, road safety concerns, changes to traffic conditions or road rules and consideration of DA's in relation to traffic management.

Committee members include:

- 1 Councillor representative (and 1 alternate)
- 1 NSW Police Force Representative
- 1 Local State Member (or their delegates)
- 1 RMS Representative

Council provides administrative and secretarial support to this Committee, the minutes of which are presented to Council for adoption or otherwise. The Road Safety Officer attends providing a report on activities and traffic safety issues.

If Council changes, alters or rejects the recommendation from the Local Traffic Committee, then Council must advise the RMS and NSW Police, in writing and then must refrain from taking any action for 14 days. RMS and NSW Police in this instance will refer the matter to the Regional Traffic Committee, whose decision is binding and final.

Risk/Policy/Legislation Considerations:

The Transport Administration Act (1988) provides Roads and Maritime Services of NSW the power to exercise the functions relating to safety and traffic management, delegate its functions to other public agencies (such as local councils) and to give directions to public authorities in relation to RMS functions.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

29) JOINT REGIONAL PLANNING PANEL

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: GO.ME.1

Recommendation:

1. That Council endorse and nominate Heather Nicholls – Director of Environmental Services, Cabonne Council as one Blayney Shire Council member of the Western Joint Regional Planning Panel.
2. That Council endorse and nominate Cr xxxxxx as one Blayney Shire Council member of the Western Joint Regional Planning Panel.
3. That Council endorse and nominate Councillor xxxxxxxx as an alternate Blayney Shire Council member of the Western Joint Regional Planning Panel.

Reason for Report:

To nominate Blayney Shire Council members to the Western Joint Regional Planning Panel.

Report:

Joint Regional Planning Panels provide independent, merit-based decision making on regionally significant development. Applications for regionally significant development are notified and assessed by local council professional staff and then determined by the relevant regional panel.

Regional panels determine the following types of regional development:

- development with a capital investment value (CIV) over \$20 million,
- development with a CIV over \$5 million which is:
 - council related,
 - lodged by or on behalf of the Crown (State of NSW)
 - private infrastructure and community facilities, or
 - eco-tourist facilities
- extractive industries, waste facilities and marinas that are designated development,
- certain coastal subdivisions,
- development with a CIV between \$10 million and \$20 million which are referred to the regional panel by the applicant after 120 days,
- modifications to regional development under Section 96 (2) of the *Environmental Planning and Assessment Act 1979* (the Act), and
- crown development applications (with a CIV under \$5 million) referred to the regional panel by the applicant or local council after 70 days from

lodgement as undetermined, including where recommended conditions are in dispute.

Developments that meet State Significant Development criteria are not determined by regional panels.

Regional panels may also have a role in planning proposals (rezonings), where the Minister for Planning has appointed the regional panel to act as the relevant planning authority (RPA) or has requested the regional panel to undertake a pre or post Gateway review.

There are 6 regional panels across New South Wales including one for the Western region. Council is required to nominate a minimum 2 persons as nominees to the Regional Panel to sit on proposals within the Blayney Local Government Area.

In accordance with Schedule 4 of the Environmental Planning & Assessment Act 1979, at least 1 of the nominated persons must have expertise in planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.

The General Managers of Blayney Shire Council and Cabonne Council have agreed each respective Director of Planning can be the other Council's professional nominee for the Western Joint Regional Planning Panel.

Risk/Policy/Legislation Considerations:

The membership and operation of Joint Regional Planning Panels is provided in the Environmental Planning and Assessment Act.

Budget Implications:

Councillors travel expenses in undertaking their duties, roles and responsibilities include representing Council are addressed in Councils Payment of Expenses and Provisions of facilities to Mayors and Councillors Policy.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

30) YINGLI SOLAR

Department: Executive Services

Author: General Manager

CSP Link: 1.1 A viable agricultural sector with niche opportunities and products couples with lifestyle.

File No: DB.AB.505

Recommendation:

1. That Council provide in principle support for the unsolicited proposal from Yingli Solar, for a small sized Solar Photovoltaic Farm within the Industrial Land area zone in Blayney.
2. That a further report be brought back outlining a Lease Agreement with Yingli Solar for Council consideration, following further investigation and negotiation.

Reason for Report:

To seek in principle support from Council to progress an unsolicited proposal for the development of a small sized Solar Photovoltaic (PV) Farm in Blayney.

Report:

In June and August, Council has been engaged with a manufacturer of Solar PV panels working to develop Solar PV Farms in partnership with Councils in Australia.

Blayney was selected not so much for solar radiation hours rather the capacity of the Essential Energy substation and the close proximity of currently vacant Council land to the substation.

A leasing offer to Blayney Council for Lot 222/DP 1175708 and Lot 3/DP1103517 being 31 and 33 Gerty Street Blayney, is being prepared.

A number of steps have to be taken before this project can proceed including; approval for the network connection to Essential Energy and Development Consent.

The proposal seeks to be operational by 30 June 2018.

Risk/Policy/Legislation Considerations:

The land in the industrial area is classified Operational Land and is not subject to tendering requirements as per the Local Government Act (1993) s55(3).

Council has had the properties in this area listed for sale by tender for over 12 months, and recently extended the leasing arrangements whilst a review of the Industrial Land Leasing Policy was undertaken.

This development requires a long term lease due to the significant capital investment the lessee is required to commit to achieve a viable return on the investment.

The subject land is zoned IN2 Light Industrial under the *Blayney Local Environmental Plan 2012*. The proposed development is considered to be 'electricity generating works' and is permissible in the zone with consent.

The proposed development is also permissible under the *SEPP (Infrastructure) 2007*. The proposed output of 5MW prevents it being exempt, or permissible without consent however, if the development occupies no more than 500sqm, it may be considered to be complying.

A development application would be required to be lodged with Council. As the proposed development is to be located on land owned by Council and has an estimated cost of works of over \$5 million the development application would be referred to a Joint Regional Planning Panel to be determined.

Budget Implications:

It would be prudent that such a proposal should be subject to expert independent market appraisal.

If the development was approved, section 94A contributions would apply in regard to infrastructure contributions. Under Council's 2017/18 fees and charges, the contribution would be 1% of the development cost. Alternatively, Council may agree to enter into a Voluntary Planning Agreement.

Following direction from Council, staff will undertake further investigation and negotiation of the Lease Agreement Offer and provide a report back to Council for consideration.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

31) STRONGER COUNTRY COMMUNITIES

Department: Executive Services

Author: General Manager

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: GS.LI.1

Recommendation:

That Council endorse the priority list of local community infrastructure projects for the 2017/18 Stronger Country Communities Fund as provided in the General Manager's report.

Reason for Report:

To provide Council with a preliminary list of potential local community infrastructure projects so that applications may be prepared for submission under the Stronger Country Communities Fund Program by 18 October 2017.

Report:

As reported to the August meeting, the NSW Government announced the Stronger Country Communities Fund to provide \$200 million over the next 2 years to support local infrastructure projects in rural and regional NSW. Program details and funding guidelines are available at the following website <http://www.industry.nsw.gov.au/invest-in-nsw/regional-opportunities/stronger-country-communities-fund>

Eligible projects include:

- building new community facilities
- refurbishing existing local facilities
- enhancing local parks and the supporting facilities

Blayney Shire has been allocated \$1.57 million over 2 years with a Round 1 allocation of \$785,486 in 2017/18. Applications open 20 September and close 18 October 2017.

There has been significant consultation undertaken by Council in the past 2 years to develop a number of valuable strategic documents which features a good range of local community infrastructure projects. This includes the individual Town/Village Community Plans (Blayney, Carcoar, Lyndhurst, Mandurama, Neville, Newbridge and Millthorpe), Blayney Shire Active Movement Strategy and the Blayney 2020 MasterPlan.

Community groups have been initially consulted and input sought for preferred projects via individual Town and Village Committee/Hall/Progress Associations in Blayney, Carcoar, Mandurama, Lyndhurst, Neville, Newbridge

and Hobbys Yards/Barry. At the time of writing this report the Millthorpe Village Committee are yet to provide their input, however this was planned for a meeting on 20 September.

Staff have prepared a draft list of potential local community infrastructure projects taking into consideration a cost estimate, whether the project is shovel ready, opportunities for other funding sources, an assessment of adding to the public amenity and local community benefit. Whilst some projects were high on the current Sports Council and considered in the Sports and Recreation MasterPlan, many of these projects require further scoping and design prior to being shovel ready. A preliminary list of projects have been identified for 2018/19 which fall into this category.

Round 1 Draft Potential Project List for 2017/18

Category/Location	Project Name	Estimate
<u>Toilets</u>		
	Lyndhurst Recreation Ground Public Toilets Upgrade	\$ 50,000
	Neville Memorial Park Public Toilets Upgrade	\$ 25,000
	Barry School Hall Public Toilets Upgrade	\$ 25,000
		\$100,000
<u>Skate Parks</u>	Blayney Skate Park Heritage Park	\$ 272,000
<u>Recreation/Ovals Grounds</u>		
	Mandurama Recreation Ground Refurbishment	\$ 80,000
	Redmond Oval Fencing Refurbishment	\$ 60,000
	Newbridge Sports Fencing Refurbishment	\$ 55,000
		\$195,000
<u>Sporting Ovals</u>	Carcoar Sporting Ground Amenities Block	\$ 200,000
<u>Footpaths</u>	Blayney Belubula River Walk Stage 1	\$ 230,000
<u>Footpaths</u>	Lyndhurst Pedestrian Link Stage 1	\$ 200,732
	Total 2017/18	\$1,197,732

Round 2 Draft Potential Project List for 2018/19

Category/Location	Project Name	Estimate
<u>Sporting Ovals</u>		
	Dakers Oval Public Toilets Project	\$ 150,000
	Dakers Oval Cricket Nets	\$ 34,000
		\$184,000
<u>Sporting Ovals</u>		
	Napier Oval Sporting Field Irrigation Project	\$ 400,000
	Napier Oval Sporting Field Lighting Project	\$ 150,000
	Napier Oval Fencing Refurbishment Project	\$ 40,000
		\$590,000
<u>Sporting Ovals</u>	KGO Sporting Field Surface Refurbishment	\$ 350,000
<u>Recreation Grounds</u>	Neville Multipurpose Court Project	\$ 152,000

<u>Footpaths</u> Millthorpe Pedestrian Link Glenorie Road Loop	\$ 200,000
<u>Footpaths</u> Blayney Belubula River Walk Stage 2	\$ 230,000
Total 2018/19	\$1,706,000

Risk/Policy/Legislation Considerations:

Council will engage further with individual sporting groups and community organisations via the Sports Council and Town & Villages Committee.

Council staff will progress this priority project list so that all criteria is met and applications prepared. At the October meeting, Council will review any feedback and formally endorse the projects and priority list to the Stronger Country Communities fund before finalising and submitting applications by the closing date on Wednesday 18 October 2017.

The total list to date is well above the allocation of \$785,486 however advice from Infrastructure NSW is that there is nothing preventing Council in applying for grant funding in excess of the fixed funding amount.

Budget Implications:

Council will have to manage the implementation of these projects within the current staff resources. Any renewal of infrastructure will assist with Council's asset management and financial sustainability, as opposed to the construction of brand new assets.

Funding may not be used for;

- maintenance that Council has already proposed to fund in the current Operational Plan or LTFP (unless a co-contribution is proposed);
- retrospective funding for work already undertaken;
- ongoing staff or operational costs;
- marketing, branding, advertising, or product promotion;
- projects of less than \$100,000;
- projects with exclusive private benefits;
- maintenance of roads, bridges, water or sewerage; and/or
- projects previously receiving funding under any other government program.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

32) REPORT OF COUNCIL INVESTMENTS AS AT 31 AUGUST 2017

Department: Corporate Services

Author: Accountant

CSP Link: 6.3 A well-run Council organisation.

File No: FM.IN.1

Recommendation:

1. That the report of Council's investment position as at 31 August 2017 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

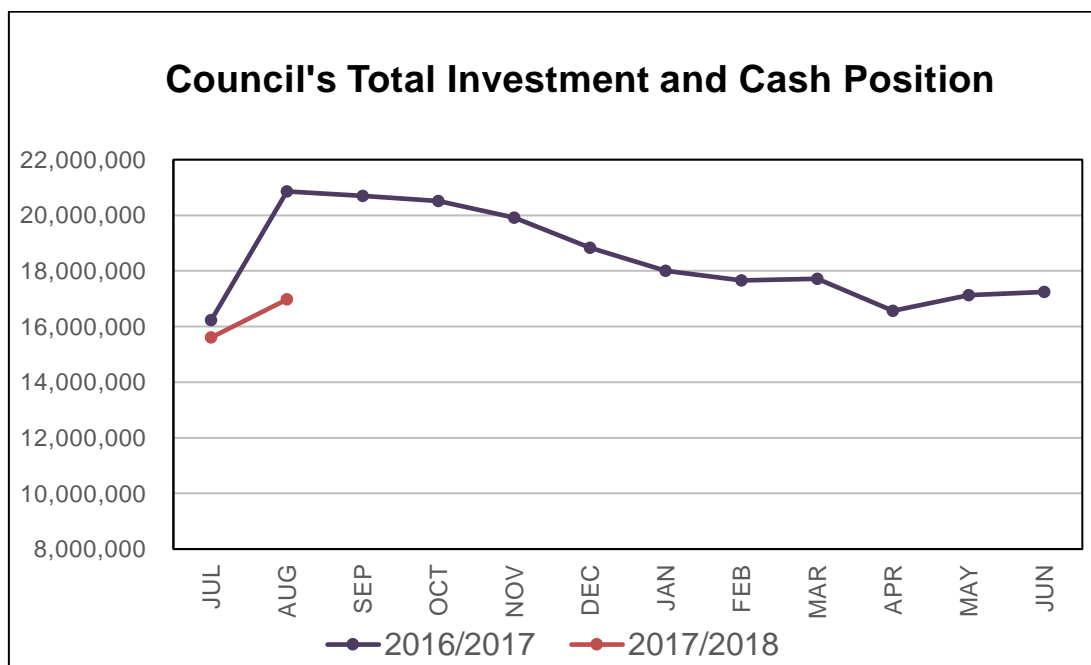
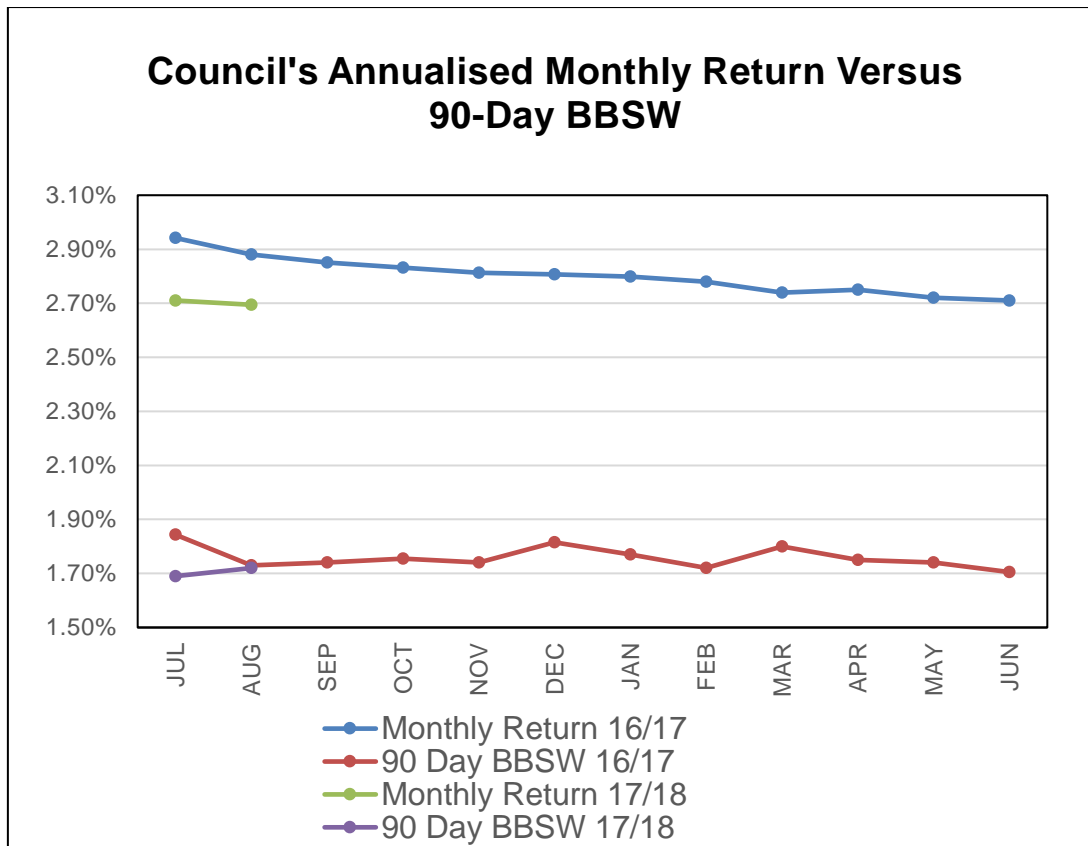
For Council to endorse the Report of Council Investments as at 31 August 2017.

Report:

This report provides details of Council's Investment Portfolio as at 31 August 2017.

Council's total investment and cash position as at 31 August 2017 is \$16,974,978. Investments earned interest of \$34,267 for the month of August 2017.

Council's monthly net return on Term Deposits annualised for August of 2.69% outperformed the 90 day Bank Bill Swap Rate of 1.72%.



REGISTER OF INVESTMENTS AND CASH AS AT 31 AUGUST 2017

Institution	Rating	Maturity	Amount \$	Interest Rate
Bendigo & Adelaide Bank	A2/BBB+	04/09/2017	1,000,000	2.500%
MyState Bank Ltd	A2/BBB	05/09/2017	500,000	2.850%
MyState Bank Ltd	A2/BBB	05/09/2017	500,000	2.700%
NAB	A1+/AA-	06/09/2017	500,000	2.680%
ING Bank	A1/A	12/09/2017	500,000	2.700%
ME Bank	A2/BBB	19/09/2017	500,000	2.750%
IMB	A2/BBB	03/10/2017	500,000	2.600%
NAB	A1+/AA-	17/10/2017	500,000	2.480%
NAB	A1+/AA-	31/10/2017	500,000	2.600%
Bank of Queensland	A2/BBB+	07/11/2017	500,000	2.600%
NAB	A1+/AA-	14/11/2017	500,000	2.740%
Bendigo & Adelaide Bank	A2/BBB+	23/11/2017	500,000	2.700%
ME Bank	A2/BBB	28/11/2017	500,000	2.700%
NAB	A1+/AA-	29/11/2017	500,000	2.790%
MyState Bank Ltd	A2/BBB	07/12/2017	500,000	2.750%
Auswide Bank Ltd	A3/BBB-	14/12/2017	500,000	2.800%
NAB	A1+/AA-	16/01/2018	500,000	2.480%
AMP Bank	A1/A	06/02/2018	500,000	2.700%
MyState Bank Ltd	A2/BBB	20/02/2018	500,000	2.700%
AMP Bank	A1/A	15/05/2018	500,000	2.600%
Auswide Bank Ltd	A3/BBB-	22/05/2018	500,000	2.800%
AMP Bank	A1/A	29/05/2018	500,000	2.600%
Auswide Bank Ltd	A3/BBB-	05/06/2018	500,000	2.800%
AMP Bank	A1/A	19/06/2018	500,000	2.600%
AMP Bank	A1/A	14/08/2018	500,000	2.600%
AMP Bank	A1/A	28/08/2018	500,000	2.600%
ING Bank	A1/A	04/09/2018	500,000	2.600%
Total Investments			14,000,000	2.667%
Commonwealth Bank - At Call Account			501,099	1.400%
Commonwealth Bank Balance - General			1,856,947	1.350%
Tcorp IM Cash Fund			616,932	2.260%
TOTAL INVESTMENTS & CASH			16,974,978	

Benchmarks:	BBSW 90 Day Index	1.720%
	RBA Cash Rate	1.500%

Short Term Credit Rating*	Policy Maximum	Current Holding %	Current Holding \$
A-1+	100%	21%	3,000,000
A-1	80%	32%	4,500,000
A-2	60%	36%	5,000,000
A-3	40%	11%	1,500,000
			14,000,000

*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly.

Overall Portfolio Return to Maturity			Actual %
Portfolio % < 1 Year	Min 40%	Max 100%	100%
Portfolio % > 1 Year	Min 0%	Max 60%	0%
Portfolio % > 3 Year	Min 0%	Max 30%	0%
Portfolio % > 5 Year	Min 0%	Max 20%	0%

Individual Institution Limit	Rating	Policy Maximum	Actual Maximum
AMP Bank	A1/A	3,000,000	3,000,000
Auswide Bank	A3/BBB-	3,000,000	1,500,000
Bank of Queensland	A2/BBB+	3,000,000	500,000
Bendigo & Adelaide Bank	A2/BBB+	3,000,000	1,500,000
IMB	A2/BBB	3,000,000	500,000
ING Bank	A2/BBB	3,000,000	1,000,000
ME Bank	A2/BBB	3,000,000	1,000,000
MyState Bank Limited	A2/BBB	3,000,000	2,000,000
NAB	A1+/AA-	3,000,000	3,000,000

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer*	5,157
External Restrictions - Unexpended Grants*	1,282
External Restrictions - Other*	2,267
	8,706
Internal Cash Restrictions*	8,232
Unrestricted	37
	8,269
TOTAL CASH & INVESTMENTS	16,975

* Cash restrictions represent the audited balance as at 30 June 2016. Restrictions for 2016/17 are subject to variation and will be updated upon 2016/17 audit finalisation and sign off.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s.625 of the Local Government Act. Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

33) BLAYNEY SHIRE COUNCIL CROWN RESERVES RESERVE TRUST (R66163) - LICENCE TO BLAYNEY SHIRE COMMUNITY MENS SHED

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: PM.LE.1

Recommendation:

1. That Council, acting in its capacity as Reserve Trust Manager, consent to a licence being issued to the Blayney Shire Community Men's Shed Inc. for a period of 20 years for part of Crown Reserve R66163 (part Lot 2 DP 1085587) known as Blayney Shire Council Crown Reserves Reserve Trust.
2. That Council, acting in its capacity as Reserve Trust Manager, apply a licence fee of \$483.00 (including GST) per annum.
3. That pursuant to the requirements of the Crown Land Act (1989), Council advertise for a period of 14 days its intention to enter into a long term licence agreement for Reserve R66163 (part Lot 2 DP 1085587).
4. That Council authorise the General Manager to facilitate amendments required by NSW Department of Industry – Lands.
5. That Council authorise the Mayor and General Manager to affix the Council Seal, sign and execute the Licence.

Reason for Report:

To obtain Reserve Trust and Council approval for the issue of a licence for 20 years to the Blayney Shire Community Men's Shed Inc.

Report:

Council has been negotiating with Blayney Men's Shed Inc. for provision of Council land for location of a new facility. In March 2014, Council resolved to apply for a road closure of Oldham Place from the cul-de-sac to facilitate its location at 10 Oldham Place, Blayney.

The proposed development has also necessitated the need for access to land on the adjoining property, on the Crown Reserve R66163 for King George V Park (part Lot 2 DP 1085587) known as Blayney Shire Council Crown Reserves Reserve Trust, behind the netball courts. The area sought, currently vacant land, is approximately 318m² and is denoted 'A' in the adjacent diagram.

Public submissions and discussion with Crown Lands has identified a road closure is no longer necessary as the land required is either owned by Council or the Crown and the road reserve shall continue to provide access to the site.

The function of the Blayney Men's Shed is to promote men's health and wellbeing, social interaction and ease transition from fulltime work to retirement and is compatible with the Trust purpose of Public Recreation.

It is considered to be in the public interest that the licence be granted due to the importance of this service to the community.

A licence has been determined as the best solution as it allows the area to be available to other users of the reserve, if required. The length of term sought for the licence is 20 years and will require consent of the Minister prior to execution.



The proposed licensee has been selected following an approach by the Blayney Men's Shed Inc. as part of their proposal to develop a new facility. Council as trust manager should generally invite expressions of interest in order to attract the best operator and financial return. The circumstances of this arrangement, to facilitate the development on the adjoining property, do not warrant such a process.

A market appraisal was sought for determination of a fair market rental from a local real estate agent. This was returned with no value being able to be attributed, due to the restrictions, size and nature of the land. An annual rental of \$1,000 per annum has been determined as a fair rental of this property. As the proposed licensee is a not for profit community group, a rental rebate of \$517 has been included. The proposed licence fee equates to the statutory minimum rental of \$483 (including GST) per annum. The annual rent is also subject to average Sydney CPI increases. The licensee is also proposed to bear the financial responsibility for payment of all outgoings associated with the property including services and ongoing maintenance associated with the property.

A development application for the proposed development by Blayney Men's Shed Inc. has obtained consent from the Crown, as land owner, and approval of this licence will formalise the arrangement.

Risk/Policy/Legislation Considerations:

The reserve trust system provides a framework for Council to participate in the management of reserves in our local government area. A reserve trust is the legal body holding ownership of reserved or dedicated Crown land on a temporary basis (being for the life of that reserve trust), for the purposes of facilitating the management of the land on behalf of the public.

The reserve trust is set up under the Crown Lands Act (1989) to have responsibility for the care, control and management of a Crown reserve. A trust can only make decisions and take actions concerning the reserve, if those decisions and actions are in the interests of the reserve and the public, and are consistent with the range of powers and responsibilities set out in the *Crown Lands Act 1989*.

The proposed licence is subject to review and amendment by the NSW Department of Industry – Lands. Ministerial consent will also be required as the proposed licence is for a period of 20 years. Council must also advertise for a period of 14 days its intention to enter into a long term licence under Crown Land Act 1989 (NSW).

Budget Implications:

All costs associated with the proposed licence is to be borne by the licensee. It is likely that Council will be approached for waiver of annual rental. There will be costs associated with the Ministerial consent process such as advertising and gazettal costs. Council has provision in the 2017/18 Operational Plan for legal fees and advertising to cover these costs.

Enclosures (following report)

Nil

Attachments (separate document)

1 Draft Licence Agreement with Blayney Men's Shed Inc.

31 Pages

34) BLAYNEY SHIRE COUNCIL (R590102) RESERVE TRUST - LEASE TO BLAYNEY MULTI SERVICE OUTLET

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: PM.LE.1

Recommendation:

1. That Council, acting in its capacity as Reserve Trust Manager, consent to a lease being issued to the Blayney Multi Service Outlet for a period of 10 years for Crown Reserve R590102 (Lot 23 Section 14 DP 758121) known as Blayney Shire Council Reserve Trust.
2. That Council, acting in its capacity as Reserve Trust Manager, apply a lease fee of \$483 (including GST) per annum.
3. That Council make application for the purpose of Blayney Shire Council Reserve Trust R590102 to be amended to community.
4. That pursuant to the requirements of the Crown Land Act (1989), Council advertise for a period of 14 days its intention to enter into a long term lease for Reserve 590102.
5. That Council authorise the General Manager to facilitate lease amendments required by NSW Department of Industry – Lands.
6. That Council authorise the Mayor and General Manager affix the Council Seal, sign and execute the lease.

Reason for Report:

To obtain Reserve Trust and Council approval for the issue of a lease for 10 years to the Blayney Multi Service Outlet.

Report:

A lease of the Blayney Shire Council (R590102) Reserve located at 39 Church Street, (Lot 23 Section 14 DP 758121) Blayney, better known as the Blayney Meals on Wheels office, has expired. The previous lease instigated in 2012, for a period of 3 years with a 2 year option, expired 30 June 2017. (The original lease was not endorsed through the required statutory process, as Council had no record of the existence of the reserve at the time.)

The reserve occupies approximately 734m² and includes a building. Blayney Multi Service Outlet has occupied the reserve since 2012 and has undertaken

significant restoration and improvement works to the building since initial occupation.



The Blayney Multi Service Outlet utilise the reserve as an office for services provided including meals on wheels and social services to the community and meeting room space to a number of community organisations. It is considered to be in the public interest that the lease be granted due to the importance of these services to the community.

The dedicated reserve purpose for the reserve is *baby health clinic*. Following advice from Department of Industry – Lands it is proposed that Council make application for an additional dedicated purpose of *community purposes*. This amended purpose would be compatible with the Blayney Multi Service Outlet's occupation of the premises.

A lease has been determined as the best solution as it allows the area to be for exclusive use of the lessee. The length of term proposed for the lease is 10 years and will require consent of the Minister prior to execution. A lease of this term will also require registration on the land title.



The lessee has been an occupant of the reserve and has contributed to significant improvements to the building during occupation. No expression of interest has been sought for occupation of this facility as the lessee moved into the premises while the building was in a derelict state and undertook significant works.

An annual rental of \$15,600 per annum has been determined as a fair amount based on market testing associated with a lease of premises in the central business district during 2016. As the lessee is not for profit, a rental rebate of \$15,117 has been included. The proposed lease fee equates to the statutory minimum rental of \$483.00 (including GST) per annum. It is proposed that the existing arrangement continue for the lessee to bear the financial responsibility for payment of outgoings associated with the property including services and ongoing maintenance associated with the property.

Risk/Policy/Legislation Considerations:

Having Ministerial consent and a secure tenure for the Blayney Multi Service Outlet is in accordance with the best practice model for Council as Reserve Trust Managers and is in accordance with the requirements of the Crown Lands Act, (1989) (NSW). Council must however advertise for a period of 14 days its intention to enter into a long term lease under Crown Land Act 1989 (NSW).

The proposed lease is subject to review and amendment by the NSW Department of Industry – Lands. Ministerial consent will also be required as the proposed lease is for a period of 10 years. Upon finalisation, registration of the lease will also be required.

Budget Implications:

All costs associated with the leased property is to be borne by the lessee. It is likely that Council will be approached for waiver of annual rental. Costs for registration of the lease will be borne by Council. There may be costs associated with the Ministerial consent process such as gazettal and advertising costs. Council has provision in the 2017/18 Operational Plan for legal fees and advertising to cover these costs.

Enclosures (following report)

Nil

Attachments (separate document)

- | | | |
|---|---------------------------------------------------------|----------|
| 1 | Correspondence from Blayney Multi Service Outlet | 1 Page |
| 2 | Draft Lease Agreement with Blayney Multi Service Outlet | 31 Pages |

35) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

That the Director of Infrastructure Services Monthly report for September 2017 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:

Topical Issues

Blayney Shire Sport and Recreation Plan

The Sport and Recreation Plan for Blayney Shire will identify the demand and supply requirements for sport and recreation across the Shire, enabling the development of strategic plans for key facilities in Blayney and the villages.

The strategic plans will enable Council to prioritise, target future investment, and support future funding opportunities in its sport and recreation assets, that help support its objectives and improve facilities.

The ultimate objective being to increase participation, and positive health and well-being opportunities for the community. This will link in with Council's Healthy Happy Wellness Challenge, currently being delivered in partnership between Council, Centrepoint Sport & Leisure, the Blayney Chronicle and Bernardis Marketplace.

Council has provided a copy of the opportunities analysis prepared by the consultant to members of the Blayney Shire Sports Council, and undertaken a meeting with King George Oval users, with feedback being provided back to the consultant.

Council is currently reviewing the text of the Sport and Recreation Plan, with the objective of providing the draft plan for Council consideration at its October meeting. Upon acceptance by Council it will be placed on public exhibition to seek further community input.

Funding Applications

NSW Government Fixing Country Roads Program

Council recently submitted 2 applications to this program.

- a. Browns Creek Road bridge – for the replacement of existing timber bridge over Cowriga Creek on an improved alignment at the Australian Native Landscapes site entry.
- b. CTLX Truckwash improvements – in partnership, and on behalf of RLX Investment Company (owners of the Central Tablelands Livestock Exchange), Council submitted an application prepared by RLX to provide a modern truck wash facility to improve environmental and bio security outcomes at the facility.

NSW Environmental Trust

Following from Council's success with this program in recent years. Council has now been notified of its success in applying for further funding under this program for Revive 2!

The objective of the project is to improve environmental outcomes along the Belubula River, and provide opportunity for local flora and fauna to reestablish themselves.

The project will involve the removal of introduced species along the Belubula River east of the Eulamore/Coombing Street causeway for the land fronting the Carcoar Showground. Works will also include the placement of snags in the river bed, and planting of endemic native species to the riparian area.

Funding is also provided for maintenance of the site for 2 years following the initial project works.

NSW Innovation Fund

Councillors may recall submission of a joint application with Central Tablelands Water (CTW) for funding to undertake a renewable energy and efficiency project. The application was made through the Office of Local Government (OLG) under the Innovation Funds program. Council was not successful in obtaining our full application amount of \$400,000, however, OLG awarded \$183,281 for our program. This required a revision of the initial scope of works to ensure the project could still be delivered with the reduced funding whilst still providing benefits to the community.

The funding will be divided up with CTW receiving \$23,000 and BSC receiving \$160,281. BSC have identified 4 separate sites to undertake solar projects on. They are the Sewerage Treatment Plant, CentrePoint Sport and Leisure Centre, Council Offices and the Council Depot.

The project will also include lighting efficiency upgrades at CentrePoint and the Council Depot to replace high energy consuming lights with more efficient lighting products.

Council electricity costs for our general / small sites has increased around 20% since July this year. The Centroc Energy group is currently finalising joint procurement for the electricity contract for our large sites, being the STP and CentrePoint. The retail component of the new contract is expected to increase approximately 120% to around 0.11c per kWhr. The increase is predominantly due to the previous contract price of approx. 0.05c per kWhr locked in several years ago when spot prices on the electricity market were low.

These energy saving projects will assist to offset increases and has the potential to save Council around \$45,000 per year in electricity costs. The projects are to be completed by the end of this financial year and will provide significant savings to the costs of electricity and assist in helping to provide a sustainable future.

NSW Government Floodplain Management Program

In May Council submitted an application for preparation of a floodplain risk management plan for the Village of Carcoar, to the NSW Office of Environment and Heritage (OEH). Unfortunately, this application has again been unsuccessful. Council sought to address the lack of historical flood information as identified by the review panel in the previous application however in this instance an increasing demand for the limited funds, has resulted in the OEH having to prioritise funding to other applications.

Public Reserves Management Fund

Council was recently notified of its applications for 2 projects under this program:-

- Newbridge Recreation Ground - post and rail fence replacement, unsuccessful.
- Lyndhurst Recreation Ground - BBQ and shelter, successful.

Both projects are identified within their respective local community plan, and the fencing project also identified within the Blayney Shire Sports Council Project Priority list.

Australian Government Bridge Renewal Program

Federal Government funding under the Bridge renewal Program Round Three for up to \$745,000 was confirmed by letter to Council from the Minister on 15/09/17. The Federal Grant funding has therein secured the financial viability of the project.

Major Works

Southern Cadia Access Route

Works continue from the Dirt Hole Creek Bridge site through to the “Old Piggery”, to define the new vertical alignment of the road. Works include; bulk earthworks, removal/replacement of unsuitable pavement materials, and establishment of table drains.

The widening of, replacement and installation of new culverts is well advanced, and continues along the route in preparation for placement of pavement materials in coming months, subject to location.

Project costs are tracking well, with some over expenditure on earthworks, but savings on placement of the pavement layer, and traffic control offsetting the over expenditure.

The project has lost 4 days to poor weather, and is currently 5 days behind schedule. This is considered to be recoverable over the remaining duration of the project.

Road Rehabilitation Works

Council has undertaken the survey for projects identified on Mandurama Road, and Belubula Way, with design work now underway.

The survey of Barry Road is programmed for the coming fortnight.

Heavy patching is planned to commence within a fortnight on Carcoar Road for 1.8kms from Kinghams Lane towards Browns Creek Road. It is expected these works will take up to 3 weeks to complete.

Following Carcoar Road, Council will move to Three Brothers Road to undertake heavy patching works on various locations totally 960m where the road is showing a high level of distress.

Culvert Replacement

Councillors may recall a couple of years ago, Blayney was lucky to be the recipient of some large format concrete box culvert units from the City of Canada Bay. In recent weeks, staff have been able to utilise some of these units (4) to replace old small timber based crossings on Glenarvon Road, and Pitlochry Lane.

These locations have seen the placement of concrete base slabs, the installation of the culvert units and headwalls constructed from concrete mass blocks to improve each crossing. These works provide long term solutions to reduce maintenance at these locations, improve access for local residents and support long term sustainability.

Major Contracts

Replacement of 6 Timber Bridges

Errowanbang Road bridge is nearing completion with concrete approach slabs being poured on the week of 18 September. Following this the contractor and Council will coordinate finishing works to join the bridge with the Southern Cadia access project and open the bridge.

Piling works will commence on the Newbridge Road Bridge Site on Sunday 17/9/17 and then move to the Gallymont road site. At each site the piles will be driven then buried to allow the roads to be used until construction moves to the sites.

Council and the Contractor's representative have conducted dilapidation surveys of buildings around the Coombing Street Carcoar site. Further, Council and the Contractor used this as an opportunity to engage with those

living adjacent to the site and answer questions. Power lines at Coombing Street will be moved on 25/9/17 with piling and demolition works to proceed.

The Council Request for Tender for early contractor involvement for the Browns Creek Road bridges (Contract 11/2017) has opened. A site pre-tender meeting was held onsite on 07/09/2017. The contract has generated considerable interest in the market with 26 firms registered online and 9 firms attending the site meeting.

Parks and Recreation

Blayney Showground

Council has commenced placement of a concrete slab in the bookmakers area of the Showground Pavilion.

Further works include the placement of accessible concrete pathways and installation of seating across the frontage of the pavilion to replace existing timber bench seating that is in poor condition.

Assets

Asset staff are working with Finance staff to complete the end of year financial reporting. This information is required for Council's Auditors and will also be used for the development of new Asset Management Plans for Transportation, Parks and Recreation, Buildings and Sewer assets, as part of the suite of documents for Community Consultation in the coming 6 months. This work will help support and develop the new Integrated Planning and Reporting documentation.

A key focus is the reconciliation of finance and assets databases, as the number of capital projects undertaken by Council continues to show incredibly strong growth.

Heavy Plant and Fleet

Council has taken delivery of 2 new medium frame trucks. These trucks are utilised on Parks and Recreation works, and Operations works. By considering Council obligations under the National Heavy Vehicle Law during procurement, Council has been able to include a number of features during the design phase to improve Council's compliance.

Council has received its 2 new water carts as part of the Southern Cadia Access Route project.

Council continues to undertake its light fleet replacement, with 4 new work utes on order. Delivery is subject to fabrication of and installation of the heavy duty trays required.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

36) TRAFFIC CONTROL TENDER - CONTRACT NUMBER 855213

Department: Infrastructure Services

Author: Manager Operations

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: RD.TN.2

Recommendation:

1. That Council accept the tender from Midwest Traffic Management for Contract 855213 Provision of Traffic Control Services to 30 September 2019.
2. That Council authorise the Mayor and General Manager to execute and affix the Council Seal to the Instrument of Agreement, and other associated documents between Blayney Shire Council and Midwest Traffic Management.

Reason for Report:

To appoint a contractor for traffic control services for Blayney Shire Council.

Report:

Blayney Shire Council and Cabonne Council collaborated on a tender for traffic control, with the view of appointing the same contractor, and hence achieving economies of scale by combining both Council's purchasing power. This Contract will run until 30 September 2019.

At the close of tenders on the 30 August 2017, Cabonne Council had received 4 tenders from the following contractors:

- Complete Staff Solutions
- Midwest Traffic Management
- Watchout Training and Traffic Control
- Work Control

The tenders were assessed by representatives from both Council's on the following criteria:

- Conformity
- Evidence of capability
- Industry reputation
- Quality management systems of the tender
- Value for money

All tenderers were deemed conforming, with pricing very competitive across all tenders. All tenderers also hold Roads and Maritime Services qualification for traffic control work. This provides assurance to Council that they are

suitably qualified, and equipped to undertake high quality, conforming traffic control works on NSW roads.

Whilst pricing for individual crews was competitive across all tenderers, Midwest Traffic Management stood out with no charges for travel or accommodation given their local staffing. This is a definitive advantage for Midwest Traffic Management, and results in Midwest Traffic Management having the lowest expected cost.

Given their service to both Cabonne and Blayney in the past, the quality of their systems, and the cost competitiveness it is recommended that Midwest Traffic Management be awarded Contract No: 855213 for the Provision of Traffic Control Services.

Risk/Policy/Legislation Considerations:

This contract satisfies Council's obligation under s55 of the Local Government Act (1993).

Budget Implications:

All works under this contract are undertaken within existing budget allocations, with project estimates specifically including traffic control as an expected cost.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**37) MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE MEETING HELD
25 AUGUST 2017**

Department: Infrastructure Services

Author: Manager Infrastructure

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: TT.ME.1

Recommendation:

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday, 25 August 2017, be received and noted.
2. That Council provides in principal support to the Orange Cycle Club Bicycle Races for 2018, however the LTC also recommends that Council does not accept a full year “blanket” booking, and requires the provision of specific events dates. Council Acknowledges that these dates may be subject to change.

The Event Organiser is to comply with the following:

- a. That race events do not commence prior to 8.00am (to avoid potential conflict with Cadia Valley Operations shift changes).
 - b. Development and implementation of a Traffic Management Plan (including Traffic Control Plans). All implementation and Traffic Control Works and Plans are to be completed by persons qualified to do so.
 - c. Approval is to be obtained from the Roads and Maritime Services Traffic Operations Manager.
 - d. Approval is to be obtained from NSW Police.
 - e. Council is to be provided with an up to date copy of a \$20M Public Liability Insurance Policy indicating Blayney Shire Council’s, Police & RMS interests, with the date and location of the event.
 - f. The Event Organiser is to notify all Emergency Services of the event including Blayney Hospital.
 - g. The Event Organiser is to notify all business proprietors and residents affected by the event at least 7 days prior to the event.
 - h. The Event Organiser is to comply with the requirements of the “Guide to Traffic and Transport Management for Special Events” (Version 3.4), 2 August 2006, for a class 2 event.
 - i. The Event Organiser is to comply with the requirements of the “Guide for Bicycle Road Races” NSW 1 January 2004.
3. That Council and RMS Safety Around Schools Officer, undertake an assessment of the Drop Off Zone at Blayney High School and any recommendations be referred back to the LTC.

MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE MEETING
HELD ON FRIDAY 25 AUGUST 2017 AT BLAYNEY DEPOT

Meeting commenced at 10.00am

PRESENT

Jackie Barry (Roads & Maritime Services), Reg Rendall (Paul Toole Representative), A/Sergeant Jason Marks (NSW Police), Iris Dorsett (Tablelands Area Road Safety), Geoff Paton (Blayney Shire Council) and Sonia Hibbert (Blayney Shire Council).

APOLOGIES

Cr Kevin Radburn (Blayney Shire Council).

CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the previous Traffic Committee Meeting held on Friday, 16 June 2017 be confirmed to be a true and accurate record of that meeting. (Reg Rendall / Jason Marks)

TRAFFIC COMMITTEE REGISTER

B-Double issues ongoing on Old Lachlan Road

CORRESPONDENCE

20172508:01 – Orange Cycle Club – Bicycle Races in 2018

RECOMMENDED: That Council provides in principal support to the Orange Cycle Club Bicycle Races for 2018, however the LTC also recommends that Council does not accept a full year “blanket” booking, and requires the provision of specific events dates. Council Acknowledges that these dates may be subject to change.

The Event Organiser is to comply with the following:

- a. That race events do not commence prior to 8.00am (to avoid potential conflict with Cadia Valley Operations shift changes).
- b. Development and implementation of a Traffic Management Plan (including Traffic Control Plans). All implementation and Traffic Control Works and Plans are to be completed by persons qualified to do so.
- c. Approval is to be obtained from the Roads and Maritime Services Traffic Operations Manager.
- d. Approval is to be obtained from NSW Police.
- e. Council is to be provided with an up to date copy of a \$20M Public Liability Insurance Policy indicating Blayney Shire Council's, Police & RMS interests, with the date and location of the event.
- f. The Event Organiser is to notify all Emergency Services of the event including Blayney Hospital.
- g. The Event Organiser is to notify all business proprietors and residents affected by the event at least 7 days prior to the event.
- h. The Event Organiser is to comply with the requirements of the “Guide to Traffic and Transport Management for Special Events” (Version 3.4), 2 August 2006, for a class 2 event.

- i. The Event Organiser is to comply with the requirements of the “Guide for Bicycle Road Races” NSW 1 January 2004.

(Jackie Barry/ Jason Marks)

20172508:02– Drop Off Zone – Blayney High School

RECOMMENDED: That Council and RMS Safety Around Schools Officer, undertake an assessment of the Drop Off Zone at Blayney High School and any recommendations be referred back to the LTC.

(Reg Rendall / Jason Marks)

GENERAL BUSINESS

20172508:03– Safety Issue for Lyndhurst

Matter has been referred to RMS. RMS to respond further.

INFORMAL MATTERS

20172508:04 – Monthly Road Safety Reports – May, June and July 2017.

Reports noted.

20172508:05 – Chifley Local Area Command – Serious/Fatal Motor Vehicle Accidents Reports – June and July 2017.

Reports noted.

FUTURE MEETING DATES - 2017

- Friday 20 October 2017
- Friday 15 December 2017

MEETING CLOSED

The meeting closed at 11.30am.

Enclosures (following report)

Nil

Attachments (separate document)

Nil